

Chapter 14¹

SUBDIVISION REGULATIONS

Table of Contents

- 14.01 Authority
- 14.02 Title
- 14.03 Purpose
- 14.04 Severability and Non-liability
- 14.05 Repeal
- 14.06 Abrogation and Greater Restrictions
- 14.07 Effective Date
- 14.08 Jurisdiction
- 14.09 Compliance with Ordinances, Statues, Regulations and Plans
- 14.10 Violations
- 14.11 Penalties
- 14.12 Variance and Appeals
- 14.13 Review Fees
- 14.14 Dedication of Lands
- 14.15 Reservation of Lands for Park, Open Space, School or Public Sites
- 14.16 Floodplains, Wetlands and Lake Access
- 14.17 Lands Between Meander Line and Water's Edge
- 14.18 Restriction for Public Benefit
- 14.19 Improvements
- 14.20 Land Suitability
- 14.21 Design Standards
- 14.22 Survey and Data Submission Requirements
- 14.23 Review and Approval Procedures
- 14.24 Planned Unit Developments (i.e., clusters, condominiums, cooperatives).
- 14.25 Plans, Maintenance and Inspection
- 14.26 Definitions

¹ Chapter 14 created June 14, 2000 by Ordinance 1 1999/2000.

14.01 Authority

This Ordinance is adopted under the authority granted by secs. 60.61, 60.62, 61.35, 62.23(7), 236.45, and 281.31, and ch.703, Stats., and amendments thereto.

14.02 Title

This Ordinance shall be entitled, SUBDIVISION REGULATIONS, TOWN OF SHEBOYGAN FALLS, WISCONSIN (Chapter 14, Town of Sheboygan Falls Code of Ordinances).

14.03 Purpose

It is the purpose of this Ordinance to promote the following objectives:

- (a) to protect the public health, safety, convenience and general welfare of the Town of Sheboygan Falls, Wisconsin;
- (b) to encourage planned and orderly land use and development;
- (c) to promote property values and the property tax base;
- (d) to permit the careful planning and efficient maintenance of highway systems;
- (e) to promote the provision of adequate transportation, water, sewerage, health, education, recreation and other public facilities;
- (f) to recognize the need of agriculture, forestry, industry, and commerce in future growth;
- (g) to encourage uses of land and other natural resources which are in accordance with their character and adaptability;
- (h) to preserve wetlands;
- (i) to conserve soil, water and forest resources;
- (j) to reduce soil erosion damage and sedimentation of surface waters;
- (k) to prevent downstream flood hazards and loss of life and property due to unmanaged peak flows, volumes and runoff following the land development process;

- (l) to protect the beauty and amenities of the landscape and manmade developments;
- (m) to provide healthy surroundings for family life;
- (n) to promote the efficient and economical use of public funds; and
- (o) to conserve the value of the buildings placed upon land, provide the best possible environment for human habitation and encourage the most appropriate use of land throughout Sheboygan County.

14.04 Severability and Non-liability

If any Section, provision or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

The Town does not guarantee, warrant or represent that only those areas designated as floodplains will be subject to periodic inundation, that those areas identified as erosion hazard areas will erode at a rate equal to or greater than present computations would predict, and that those soils determined to be unsuited for specific uses are the only unsuited soils within the Town and thereby asserts that there is no liability on the part of the Town Board, its agencies or employees for sanitation problems, structural damages or other losses that may occur as a result of reliance upon and conformance with this Ordinance.

14.05 Repeal

All other Ordinances or parts of Ordinances of the Town inconsistent or conflicting with this Ordinance, to the extent of inconsistency or conflict only, are hereby repealed.

14.06 Abrogation and Greater Restrictions

It is not intended by this Ordinance to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, deed restrictions, agreements, rules, regulations, or permits previously adopted or issued pursuant to law. However, where this Ordinance imposes greater restrictions, the provisions of this Ordinance shall govern.

14.07 Effective Date

This Ordinance shall be effective after adoption by the Town Board and publication and posting as required by law.

14.08 Jurisdiction

(a) The provisions of this Ordinance shall apply to all lands within the limits of the Town of Sheboygan Falls, Sheboygan County, Wisconsin.

(b) The provisions of this Ordinance, as they apply to divisions of tracts of land into less than five (5) parcels, shall not apply to:

(1) Transfer of interest in land by Will or pursuant to court order.

(2) Leases for a term not to exceed ten (10) years, mortgages, or easements involving five (5) parcels or less.

(3) Sale or exchange of parcels of land between owners of adjoining property if additional lots are not thereby created and the lots resulting are not reduced below the minimum sizes required by these regulations or applicable laws or ordinances. In order to qualify for the benefit of this subsection, the deed or other instrument of conveyance shall include following specific language immediately after the legal description, with appropriate choices made at each italicized reference: "Grantee(s), by recording this (Deed) (document), agree(s) that the above-described premises shall merge with the property he/she/it/they own(s) adjacent to the above-described property and shall hereafter be considered as one. All future descriptions will describe the premises as one unit in order to comply with Section 14.08(b) (3) of the Town of Sheboygan Falls Subdivision Regulations and Section 71.08(a) (1) C of the Sheboygan County Subdivision Regulations. NOTE: If, by specific deed language, titles to joined lands merge, a certified survey map shall not be required since a free-standing "additional lot" is not created. See Section 14.26 of this Code for definition of LOT.

(4) A division of land resulting in parcels more than forty (40) acres in area.

(5) Cemetery Plats pursuant to sec. 157.07, Stats. and Assessor's Plats pursuant to sec. 70.27, Stats.

(6) Conversion of the form of ownership of existing buildings into condominiums or cooperatives.

(c) Any "Land Division*" that results in the creation of five (5) or more lots, parcels, or building sites from the same "Mother Tract*" within a period of (5) years shall be considered to be a "Subdivision" and shall be accomplished by a subdivision plat and not additional certified survey maps. (See Section 14.26 of this Code, "Definitions.")

(d) For the purposes of this Ordinance, lots, tracts, or parcels shall be considered in the same ownership when owned by: the same individual corporations; an individual and another in joint tenancy, or as tenants in common, and either of said joint or common tenants owns other lots individually or as a joint tenant or tenant in common, together with another, an individual, and other lots are owned by one's spouse, parent,

grandparents, children, grandchildren, or the spouse of any child or grandchild, or a brother or sister or spouse of the brother or sister of such person; and, when any of said lots, tracts, or parcels are owned by the corporation in which said individual is an officer or director or controlling stockholder.

(e) Lots, tracts, or parcels which are bisected by an existing public road, by a railroad right-of-way, or by navigable waters, for the purposes and provisions of this Ordinance as they apply to subsequent land divisions, shall be considered to be effectively divided into separate lots, tracts, or parcels. (See 77 Atty. Gen. 66, which notes that a public thoroughfare effectively splits land tracts which are not “susceptible to integration into single unit of land.”)

(f) Any conveyance of land to a government agency, public entity, or public utility, and any land conveyance within a pre-planned business park shall not be considered a division of land for purposes of computing the number of parcels but shall be accomplished by a certified survey map or subdivision plat as hereinafter defined.

14.09 Compliance with Ordinances, Statutes, Regulations and Plans

Any person dividing land which results in a subdivision shall prepare a plat of the subdivision, or which results in a land division shall prepare a certified survey map, in accordance with the requirements of this Ordinance and:

- (a) The provisions of ch. 236 and sec. 80.08, Stats.;
- (b) The rules of the Department of Commerce, contained in Comm85, Wisconsin Administrative Code and amendments thereto, for subdivisions not served by public sewers;
- (c) The rules of the Division of Highways, Department of Transportation, contained in TRANS 233, Wisconsin Administrative Code and amendments thereto, for subdivisions which abut a state highway or connecting street;
- (d) The rules of the Department of Natural Resources contained in NR 115 and NR 116, Wisconsin Administrative Code and amendments thereto, for Wisconsin’s Shoreland-Wetland Management and Floodplain Management Programs;
- (e) All applicable County and local ordinances and regulations;
- (f) Local and County comprehensive plans or comprehensive plan components;
- (g) The official map of any municipality or governmental unit having jurisdiction;
and
- (h) The rules and by-laws of the Department of Regulation and Licensing.

14.10 Violations

It shall be unlawful to divide, convey, record, or monument any land in violation of this Ordinance or the Wisconsin Statutes. The Town may institute appropriate action or proceedings to enjoin violations of this Ordinance.

14.11 Penalties

Any person failing to comply with the provisions of this Ordinance shall, upon conviction thereof, forfeit a penalty of not more than Five Hundred Dollars (\$500.00) plus the costs of prosecution for each violation, and in default of payment of such forfeiture and costs, shall be imprisoned in the County Jail until payment thereof but not exceeding thirty (30) days. Each day a violation exists or continues shall constitute a separate offense. Compliance therewith may also be enforced by injunctive order at the suit of the County.

14.12 Variance and Appeals

Where the Town Board finds that it would be inappropriate to apply literally or that exceptional and unnecessary hardships may result from strict, literal application of these regulations, it may waive or modify the regulations so that substantial justice may be done and the public interest served, provided that such variation will not have the effect of nullifying the intent and purposes of this Ordinance or be in conflict with state statutes and administrative codes. In so acting, the Town Board may require such conditions as will, in its judgment, secure substantially the objectives and standards of this Ordinance. A simple majority vote of the Town Board shall be required to grant any modification or variance and such actions shall be entered in the minutes of the Town Board setting forth the reasons for the request and the reasons, in the judgment of the Town Board, which justify the variance.

Any person aggrieved by a waiver, modification or variance granted by the Town Board to the regulation contained in this chapter, may appeal such decision to the Town Board of the Town of Sheboygan Falls, within thirty (30) days of the date of said decision.

Any subdivider aggrieved by an objection to a plat or a failure to approve a plat may appeal therefrom to the Board of Zoning Appeals of the Town of Sheboygan Falls, as provided in this ordinance and sec. 236.13(5), Stats., within thirty (30) days of notification of the rejection of the plat.

14.13 Review Fees

(a) Plats. The subdivider shall submit to the Town a fee amounting to Two Hundred Fifty Dollars (\$250.00) for each preliminary plat prior to receiving Town Board approval thereof to assist in defraying the costs of necessary inspections and for the review of both the preliminary and final plats, plus One Hundred Fifty Dollars (\$150.00) for each additional Town Board meeting required for plat review purposes to assist in

defraying the costs of necessary meetings, inspections, and review of plats. These fees shall apply while the Town Board acts in the capacity of “approving authority.”

(b) Certified Survey Maps. The subdivider shall submit to the Town a fee amounting to Thirty Dollars (\$30.00) unless the Certified Survey Map approval requires a special meeting of the Town Board. If a special Town Board meeting is necessary, then the subdivider shall submit to the Town a fee amounting to One Hundred Fifty Dollars (\$150.00) for each additional Town Board meeting required for Certified Survey Map approval in order to assist in defraying the costs of necessary meetings, inspections, and review of the map.

(c) Planned Unit Developments. The subdivider shall submit to the Town a fee amounting to Two Hundred Fifty Dollars (\$250.00) for review of both preliminary and final development plans, plus One Hundred Fifty Dollars (\$150.00) for each additional Town Board meeting required for review of said development to assist in defraying the costs of necessary meetings, inspections, and review of the development, only while the Town Board acts in the capacity of “approving authority.”

(d) Charges for Development Services. All persons proposing an action that required plat approval, Certified Survey Map approval, or planned unit development approval, shall pay to the Town, prior to receiving Town Board approval, all reasonable and necessary charges for professional services incurred by the Town for the review, administration, investigation, and processing of the application. “Professional services” may include planning, engineering, legal, and related services. Such charges shall be in addition to any other review fee otherwise payable by the applicant.

14.14 Dedication of Lands

(a) Streets and Public Ways. Whenever a parcel of land to be divided as a subdivision contains all, or in part, a street, highway, drainageway, other public way, or public access to navigable lakes or streams which has been designated in a comprehensive plan as defined in this Ordinance, or an official map adopted under sec. 62.23, Stats., such public way or access shall be made part of the plat and dedicated or reserved by the subdivider in the location and dimensions indicated, unless otherwise provided therein.

(b) Parks and Open Space. The subdivider shall designate on every final plat and certified survey map of a residential subdivision or land division an area of land suitable for park or open space purposes and shall dedicate such land to the public. The amount of land to be provided shall be based upon an equivalent of one (1) acre per thirty-six (36) dwelling units for undeveloped lots. The minimum site size shall be one-half (1/2) acre.

In lieu of public land dedication, the subdivider may provide the required amount of park or open space area through a homeowner's association, condominium association, or similar donee, providing such measures assure the proper and continuing maintenance

and use of the area, meet the purposes of this Section, and are approved by the Town Board.

The Town Board may waive the requirement for dedication of land for parks or open space if it determines that the proposed or available or available park or open space would be too small, unsuitable, or unnecessary for reasons particular to the division or the neighborhood in which it is located. In lieu of that public land dedication, the subdivider of a plat or certified survey map shall pay, at the time of approval, a fee of Two Hundred Dollars (\$200.00) per dwelling unit for undeveloped lots. (That fee may be reviewed each January 1 and adjusted in accordance with the Consumer Price Index for small metro areas for all urban consumers.)

All monies collected under this Section shall be deposited into a special "Park and Open Space Trust Fund" and shall be used only for the acquisition or development of land for public recreation or open space purposes.

14.15 Reservation of Lands for Park, Open Space, School or Public Sites

Whenever a parcel of land to be divided as a subdivision or a land division contains all, or in part, a site for a park or open space use, or a school or other public site, which has been designated in a comprehensive plan as defined in this Ordinance or an official map adopted under sec. 62.23, Stats., and the area of which is in excess of the amount of land required to be dedicated in Section 14.14, above, such park, open space, school, or public site shall be made of part of the plat. The subdivider shall reserve such proposed public lands for a period not to exceed three (3) years unless extended by mutual agreement for acquisition by the public agency having jurisdiction.

14.16 Floodplains, Wetlands and Lake Access

Whenever a tract of land to be subdivided includes any part of identified floodplains or wetlands as defined in this Chapter of this Code, such floodplains and wetlands shall be made a part of the plat. Floodplains and wetlands included within a subdivision plat shall be included within lots or outlots or reserved for acquisition as provided in Sections 14.14 and 14.15, above, or if approved by the Town Board, shall be reserved in perpetuity for the recreational use of the future residents of the land to be divided.

All subdivisions abutting a navigable lake or stream shall, pursuant to provisions of sec. 236.16, Stats., and this Ordinance, provide public access at least sixty (60) feet wide to the low water mark, such public access being connected to existing public roads at not more than one-half (1/2) mile intervals as measured along the lake or stream shore, except when greater intervals and wider access is agreed to by the Department of Natural Resources, the Department of Administration, and the Town Board, and excluding shore areas where public parks or open space, streets, or roads on either

side of a stream provided. This requirement does not require any local unit of government to improve land provided for public access.

14.17 Lands Between Meander Line and Water's Edge

The lands lying between the meander line established in accordance with sec. 236.20(2)(g), Stats., and the water's edge, and any otherwise unplattable lands which lie between a proposed subdivision and the water's edge shall be included as part of lots, outlots, or public dedications in any plat abutting a lake or stream. This requirement applies not only to lands proposed to be subdivided, but also to all lands under option to the subdivider or in which he holds any interest and which are contiguous to the lands proposed to be subdivided and which abut a lake or stream.

14.18 Restriction for Public Benefit

Any restrictions placed on platted land by conveyance, grant of easement, or in any other manner, which were required by Sheboygan County, the Town Board, or public utility, or which name Sheboygan County, the Town, or public utility as grantee, promisee, or beneficiary, vest in Sheboygan County, the Town or public utility the right to enforce restriction at law or in equity against anyone who has or acquires an interest in land subject to the restriction. Such restrictions shall include obligations to pay maintenance assessments for commonly held open space property, shore protection works, erosion control measures, and other improvements. The restrictions may be released or waived in writing by Sheboygan County, the Town, or public utility having the right to enforcement.

14.19 Improvements

Prior to the approval of final plats or certified survey maps, the subdivider or subdivider's agent shall furnish and install any of the following improvements in accordance with the standards and specifications hereinafter identified as being required by the Town Board. The required improvements are to be furnished and installed at the sole expense of the subdivider.

In lieu of causing the immediate construction of the required improvements, the subdivider shall enter into a contract which may require the filing of a performance bond, certified check, certified letter of credit, sufficient collateral, or other acceptable surety, with the Town Board, ensuring that the subdivider or the subdivider's agent will cause construction of the required improvements within a time period specified. The principal amount to the bond, or the value of other acceptable surety, shall equal at least the one hundred ten percent (110%) of the estimated costs of the improvements. The performance bond instrument shall also secure all lots improvements on individual lots as required in this Ordinance.

(a) Survey Monuments. The subdivider shall install survey monuments placed in accordance with the requirements of sec. 236.15, Stats., [Pursuant to sec. 236.15(l) (h),

Stats., the Town Board, which is required to approve the subdivision under sec. 236.10, Stats., may waive the placing of monuments for a reasonable time on condition that the subdivider executes a surety bond to ensure that the subdivider will place the monuments within the time required.]

(1) Any land division resulting in a subdivision or certified survey map in Sheboygan County shall utilize the Sheboygan County Monumentation System.

(b) Grading and Surfacing. The subdivider shall grade the right-of-way of all streets proposed to be dedicated in accordance with plans and standards specifications approved by the Town Board. After the installation of all utility and storm water drainage improvements, the subdivider shall surface all roadways and streets proposed to be dedicated in accordance with plans, standard specifications, and scheduling approved by the Town Board.

(c) Street Sections. When permanent street sections have been approved by the unit of government having jurisdiction, the subdivider shall finish grade all shoulders and ditches, and install all necessary culverts and other storm and surface water drainage structures or systems to effect positive drainage away from the buildings and service facilities and to prevent erosion and sedimentation, in accordance with plans and standard specifications approved by the Town Board.

(d) Curb and Gutter. The Town Board may require the subdivider to construct concrete curbs and gutters within platted subdivisions in accordance with places and standard specifications approved by the Town Board.

(e) Sidewalks. The Town Board may require the subdivider to construct a concrete sidewalk on one side of all frontage streets and on one or both sides of all other streets within platted subdivisions, in accordance with plans and standard specifications approved by the Town Board.

Wider than standard sidewalks may be required by the Town Board in the vicinity of schools, commercial areas, and other places of public assemblage, or where joint pedestrian/bicycle use thereon is deemed desirable; and it may require the construction of sidewalks in locations other than required above if such walks are necessary, in their opinion, for safe and adequate pedestrian or bicycle circulation.

(f) Street Lamps. The Town Board may require the subdivider to install street lamps along streets proposed to be dedicated within platted subdivisions in accordance with design, quality, and/or energy efficiency standards approved by the Town Board and deemed to be compatible with the neighborhood. Such lamps shall be placed at each intersection and at such interior block spacing as may be required by the Town Board.

(g) Street Name Signs. The Town Board shall require the subdivider to install at the intersection of all streets proposed to be dedicated within platted subdivisions, a street name sign of a design specified by the Town Board.

(h) Public Sewage Disposal Facilities. When public sewer facilities, in the opinion of the Town Board, are available to the subdivision, the subdivider shall construct sanitary sewerage facilities in such a manner as to make adequate sanitary sewerage service available to each lot within the subdivision. Such construction may include, where necessary, sanitary pumping stations, sanitary pressure mains, and sanitary interceptor mains, the cost of which shall be prorated on the basis of percentage of service area within the subdivision.

The size, type and installation of all sanitary sewerage facilities proposed to be constructed shall be in accordance with plans and standard specifications approved by the local municipality and/or minimum state standards. The local municipality may require the installation and capping of sewer laterals for future connection.

Where a Town sanitary district has been created pursuant to sec 60.71, Stats., for the purpose of providing and constructing sanitary sewers, plans and standards specifications shall be subject to approval by the Town sanitary district commission.

(i) Private Sewage Disposal Facilities. When public sewer facilities, in the opinion of the Town Board, are neither presently available nor likely to become available within a reasonable time period, private on-site sewerage disposal systems may be constructed to serve the individuals lots in the subdivision. (Such construction is typically the responsibility of the individual lot owners at the time that building is proposed.) However, cluster or other common sewage collection and disposal systems may be designed by the subdivider any may be installed with the express consent of Sheboygan County and the state agency having jurisdiction over private sewage disposal.

All private sewage disposal systems and site suit abilities therefor shall conform to the requirements of Comm 83 and Comm 85 of the Wisconsin Administrative Code and amendments thereto, and to the requirements of the Sheboygan County Sanitary Ordinance; each document is hereby adopted by the reference and incorporated herein as though fully set out.

(j) Water Supply Facilities. When public water supply and distribution facilities, in the opinion of the Town Board, are available to the subdivision, the subdivider shall cause such facilities to be installed in such a manner as to make adequate water service available to each lot within the subdivision. The size, type and installation of all public water supply facilities proposed to be constructed shall be in accordance with plans and specifications approved by the local municipality.

Where a Town sanitary district has been created pursuant to sec 60.71, Stats., for the purpose of providing and constructing a system of water work, all plans and standards specifications shall be subject to approval by the Town sanitary district commission.

(k) Storm Water Management and Erosion Control Facilities. The subdivider shall constructs storm water management and erosion control facilities in which are adequate to serve the subdivision and which do not adversely affect adjacent lands outside of the subdivision, as established in Section 14.21(h) of this Code.

(l) Other Utilities. All new electric distribution lines[excluding lines of fifteen thousand (15,000) volts or more], telephone lines from which individual lots are served, and cable or community antenna television cables within all newly platted subdivisions and land divisions shall be installed underground unless the Town Board determines the location, topography, soil, stands of trees, or other physical barriers would make underground installation unreasonable or impractical or that the lots to be served by said facilities would be best served directly from existing overhead facilities. Associated equipment and facilities which are appurtenant to underground electric and communication systems, including but not limited to , substations, pad-mounted transformers, switches, and above-ground pedestal-mounted terminal boxes may be located above ground.

Utility easements shall be established on subdivision plats and certified survey maps as set forth in Section 14.21(b) of this Code.

14.20 Land Suitability

No land shall be divided or subdivided for use which is determined to be unsuitable by the Town Board because flooding or potential flooding, wetlands, soil or rock limitations, inadequate drainage, sever erosion potential, unfavorable topography, inadequate water supply or sewage disposal capabilities, incompatible surrounding land use, or any other condition likely to be harmful to the health, safety, or welfare of the future residents or users of the area, or likely to be harmful to the community of the County.

Except as provided herein, the Town Board shall determine such unsuitability at the time the preliminary plat or certified survey map is considered for approval. The subdivider shall furnish such maps and data as may be necessary to make a determination of land suitability. In addition to the data required to be submitted with the preliminary plat or certified survey map, the subdivider may be required to submit some or all of the following additional information for development located in an area where flooding or potential flooding may be a hazard:

(a) Two (2) copies of an aerial photograph or two (2) maps prepared by a registered land surveyor or professional engineer, which accurately locate the proposed development with respect to floodplain zoning districts limits if present, channel or

stream fill limits and elevations, and floodproofing measures taken or proposed to be taken.

(b) Two (2) copies of a typical valley cross-section showing the channel of the stream, the floodplain adjoining each side of the channel, cross-sectional area to be occupied by the proposed development, and high water information.

(c) Two (2) copies of a profile showing the slope of the channel or flow line of the stream.

(d) Such other data as may be required.

Lands made, altered, or filled with non-earth materials or with soils differing in texture and structure from the existing soils, and lands drained by agricultural drainage systems, shall not be served by on-site absorption sewage disposal systems, unless specifically approved by the Town Board and the state agency having jurisdiction over private sewage disposal.

Certain soil types in Sheboygan County have moderate to severe limitations of the operation of soil absorption sewage disposal systems because of slow permeability, near-surface soil saturation, shallow bedrock, or steep slopes. Because of these limitations, land comprised of such soil types shall be reviewed by the Sheboygan County Planning and Resources Department to establish conformance with Comm 83 and Comm 85, Wisconsin Administrative Code and amendments thereof, and the Sheboygan County Sanitary Ordinance prior to approval of any subdivision or land division.

In applying the provisions of this Section, the Town Board shall in writing, recite the particular facts upon which it bases its conclusion that the land is unsuitable for the intended use of development and afford the subdivider an opportunity to present evidence and the means of overcoming such unsuitability, if he so desires. Thereafter, the Town Board may affirm, modify, or withdraw its determination of unsuitability.

14.21 Design Standards.

(a) Streets and Highways.

(1) The sub divider shall dedicate land for and improve public streets in any new subdivision or land division. The arrangements, character, extent, width, grade, and location of all streets shall conform to all applicable plans, official maps, or highway widths maps as approved or adopted by the Town, and shall be related to the complimentary with existing and planned streets, topographic conditions, existing natural features, prospective utilities, public convenience and safety, and proposed land uses to be served by such streets.

Each lot within the subdivision or land division shall have access to a public street. Where the Town Board of the Town of Sheboygan Falls, pursuant to Section 14.12 "Variances and Appeals," approved access to any lot by private road, lane or drive, the said way shall a minimum cleared right-of-way or access easement of fifty (50) feet and shall be continuous to a public street or acceptable private street [see sec. 80.13(5), Stats.]. Further, upon approval thereof, the seller or land divider shall place an affidavit on the face of the certified survey map or plat stating:

"The land divider and future assignees who acquire ownership of this (these) land parcel(s) hold Town of Sheboygan Falls and Sheboygan County harmless of problems of access to and from public road and building site(s)".

The right-of-way width and building setback requirements of all limited access expressways, highways and county road routes shall be determined the Department of Transportation of the County Highway Commission, whichever is appropriate. All town roads shall comply with the minimum design standards of sec. 86.26, Stats.

(2) Arrangement of Streets.

A. Arterial streets, as herein defined, shall be arranged so as to provide ready access to centers of employment, government activity, commerce, and recreation and shall be properly integrated with the existing and proposed system of major streets, highways, and thoroughfares.

B. Collector streets, as herein defined, shall be arranged so as to provide ready collection of traffic from residential areas and conveyance of this traffic to the arterial street and highway system, and shall be properly related to mass transportation systems, to special traffic generators such as schools, churches, and shopping centers, to other concentrations of population, and to the arterial streets into which they feed.

C. Local streets, as herein defined, shall be arranged to conform as much as possible to topography, to discourage use by through traffic, to permit the design of efficient drainage and sewer systems, and to require the minimum amount of street necessary to provide safe and convenient access to property.

D. Propose streets shall be extended to the boundary lines of the tract being subdivided, unless prevented by topography or other physical conditions, or unless the Town Board finds such extension is not necessary or desirable for the coordination of the subdivision layout or for the advantageous development of the adjacent tracts. Consistency with master street plans, area development plans, or official maps, if any, adopted by the local municipality, shall be the primary criterion in determining street layout.

(3) Where subdivision abuts or contains an existing or proposed arterial street, the Town Board may require marginal access streets (frontage streets), reverse frontage lots with screen plantings contained in a non-access reservation along the rear of the property line, or such other treatment as may be necessary for adequate protection of residential properties and to afford separation of through and local traffic.

(4) When a subdivision borders on or contains a railroad right-of-way or limited access highway right-of-way, the Town Board may require a street approximately parallel to and on each side of such right-of-way, at a distance suitable for the appropriate use of intervening land. Such distances shall also be determined with regard to the requirements of approach grades and future grade separation. [In subparagraphs (3) and (4) above, it is recommended that the Town Board consider requiring a planting strip at least thirty (30) feet in depth adjacent to the highway or railroad in addition to the normal lot depth. This strip shall then be a part of the platted lots but shall have the following type of restriction lettered on the face of the plat: "This strip reserved for the planting of trees and shrubs, and the building of all structures excepting public or private utilities structures thereon is prohibited."]

(5) The number of streets converging at one (1) intersection shall be reduced to a minimum preferably not more than two (2).

(6) The number of intersections along arterial streets shall be to a minimum. Wherever practicable, the distance between such intersections shall be not less than one thousand two (1,200) feet.

(7) Street jogs with centerline offsets of less than one hundred fifty (150) feet shall be avoided.

(8) Where possible, lot lines shall be perpendicular to the street line and to the tangent at the lot corner of curved streets.

(9) A tangent at least one hundred (100) feet long shall be introduced between reversed curves on arterial and collector streets.

(10) Streets shall be laid out so as to intersect as nearly as possible at right angles and no street shall intersect any other street at less than seventy-five (75) degrees.

(11) Reserve strips controlling access to streets shall be prohibited except where their control is placed with the Town.

(12) All streets rights-of-way shall be of the width specified by comprehensive plans, comprehensive plan components, or official maps, if any, of

the County, Town, or municipality having extra-territorial jurisdiction, or, if not specified therein, they shall not be less than the width specified in the chart below.

(13) The maximum street grade and minimum radius of curvature on the centerline shall be as specified in the chart below

STREETS				
	Principal and Primary Arterials	Standard Arterials and Collectors	Local	Marginal Access (Frontage)
Minimum Right-of-Way Width (feet)	120	80	66	50
Minimum Radius of Curvature of Centerline (feet)	500	300	100	-
Maximum Grade	6%	8%	10%	-
Exceptions:	WIDTH	The right-of-way widths of minor residential streets(local) may be reduced pursuant to sec. 236.13(2), Stats.		
	GRADE	Where necessitated by exceptional topography and justifiable environmental considerations, the Town Board may approve a steeper grade, but in NO case shall the grade of any street exceed twelve percent. (12%).		

(14) The design of the vertical alignment of the centerline shall be based on the minimum safe stopping sight distance in accordance with the design standards of the American Association of State Highway Officials (AASHO).

(15) The use of cul-de-sacs shall be limited to portions of developments which, due to unusual topographical, environmental, or other particular condition, may better be served by cul-de-sacs than by continuous streets. The unrestricted use of cul-de-sacs or courts will not be acceptable.

(16) Cul-de-sacs streets designed as permanent installations shall not exceed one thousand (1,000) feet in length. All permanent cul-de-sac streets shall terminate in a circular turnaround having a minimum radius for the outside curve of sixty (60) feet with a forty-five (45) foot minimum pavement radius. Where topographical, environmental, or other particular conditions warrant, the length may be extended and/or the radii reduced at the discretion of the Town Board. However, whenever such relaxation is authorized by the Town Board, the seller of land divider shall place an affidavit on the face of the certified survey map or plat stating,

“The land divider and future assignees who acquire ownership of this (these) land parcel(s) hold Town of Sheboygan Falls and Sheboygan County harmless of problems of access to and from public road and building site(s)”.

(17) Dead-end streets other than cul-de-sacs shall only be permitted if authorized by the Town Board or if it appears on the official municipal street map. When so authorized, a suitable turnaround shall be provided, and appropriate arrangements shall be made of those parts of temporary turnarounds outside the right-of-way to revert to the abutting property owners when the street is extended.

(18) The platting of half-streets (e.g. streets with less than full right-of-way width) shall be prohibited except where necessary for continuity of the street plan in the area or where the remaining portion appears on the municipality's official map. Where an existing dedicated or platted half-street is adjacent to a tract being subdivided, the other half of the street shall be dedicated by the subdivider.

(19) In commercial and industrial districts, alleys or other definite and assured provisions shall be made for off-street loading and service access consistent with and adequate for the uses proposed. The width of alleys shall not be less than twenty-four (24) feet. Alleys shall not be permitted in residential areas.

(20) Street names.

A. The Town Board may disapprove the name of any new street which has already been used elsewhere in the Town or, because of similarity, may cause confusion.

B. Any street which is the reasonable continuation of the existing street shall bear the same name. If the topography or other features of a reasonably permanent nature are such as to render the continuation of the actual roadway not reasonably possible, and where such nomenclature is apt to produce confusion, the street shall not carry the same name as the street to which it may be geometrically aligned.

C. The following street designations shall be considered in nomenclature:

BOULEVARD	A street with a divided pavement either existing or planned. If the divided pavement ends but the street continues, the same street name and suffix shall continue.
LANE	A street one (1) block long, not ending in a cul-de-sac.
CIRCLE	A cul-de-sac having nine (9) lots or more.
COURT	A cul-de-sac having eight (8) lots or less.
PARKWAY	A street abutting a park or greenway or creek.

D. The name of the projection of a street shall continue the same suffix as the street even if the projection terminates in a cul-de-sac.

(21) No person shall sell any new parcel of land of forty (40) acres or less in size if it abuts on a road which has not been accepted as a public road. Where the Town Board on the Town of Sheboygan Falls, pursuant to Section 14.2 “Variances and Appeals” approved access to any lot by a private road, lane, or drive, the said way shall have a minimum cleared right-of-way or access easement of fifty (50) feet and shall be continuous to a public street or acceptable private street [see sec. 80.13(5), Stats.]. Further, upon approval thereof, the seller or land divider shall place an affidavit on the face of the certified survey map or plat stating:

“The land divider and future assignees who acquire ownership of this (these) land parcel(s) hold Town of Sheboygan Falls and Sheboygan County harmless of problems of access to and from public road and building site(s)”.

(b) Utility Easements.

(1) Perpetual, unobstructed easements centered on rear lot lines of subdivisions and land divisions shall be provided for utilities (private and municipal) where necessary; such easements shall be at least twelve (12) feet wide and shall be designated a “Utility Easements” on the plat or certified survey map. Proper coordination shall be established between the subdivider and the applicable utility companies for the establishment of utility easements along adjoining properties within the rear lot line, perpetual, unobstructed easements at least twelve (12) feet wide shall be provided along side lot lines and shall be designated as “Utility Easements” on the plat or certified survey map.

(c) Drainage Easements.

(1) Where a subdivision is traversed by a stream, channel, watercourse, or drainageway, there shall be provided a stormwater drainage easement or right-of-way conforming substantially to the lines of such watercourse, and of such width and/or construction as will be adequate for the purpose. The location, width, alignment, and improvement of such drainageway or easement shall be consistent with the stormwater management and erosion control plans required in Section 14.21(h) of this Code. Wherever possible, it is desirable that parallel streets or parkways be employed in connection therewith and that stormwater drainage be maintained by open (seeded or sodded) waterways of adequate size and grade to hydraulically accommodate maximum potential volumes of flow, subject to review and approval by the Town Board.

(2) Whenever topography or other conditions are such as to make impractical the inclusion of drainage facilities within road right-of-ways, then perpetual, unobstructed easements at least fifteen (15) feet wide, or as expressly recommended by the Sheboygan County Land Conservation Department, or as determined by the Town Board, for such drainage facilities, shall be provided across property outside the road lines and with satisfactory access to the road. Such drainage easements shall be so designated on the final plat or certified survey map followed by reference to the permitted use or uses or any prohibitions expressly required by the Town Board. Drainage easements shall be carried from the road to a natural watercourse or to other drainage facilities. When a proposed drainage system will carry water across private land outside the subdivision or land division, appropriate drainage rights must be secured and indicated on the final plat or certified survey map.

(d) Blocks.

(1) The length, width, and shape of blocks shall be suited to the planned use of the land, zoning requirements, needs for convenient access, control, and safety of street traffic, and the limitations and opportunities of topography.

(2) Blocks in residential areas shall not, as a general rule, be more than one thousand five hundred (1,500) feet in length unless otherwise dictated by exceptional topography or other limiting factors of good design and as expressly approved by the Town Board.

(3) Blocks shall have sufficient width to provide for two (2) tiers of lots of appropriate depth except where otherwise required to separate residential development from traffic, public parks, railroad rights-of-way, bulkhead lines, shorelines of waterways, corporate boundaries, or except as may be necessary due to extreme topography.

(4) Pedestrian ways or crosswalks of not less than five (5) feet in width may be required between rear lot lines where deemed necessary by the Town Board to provide safe and convenient pedestrian or joint pedestrian/bicycle circulation between the individual lots, streams, lakeshores, parklands, or other public areas, or may be required near the center and entirely across a block over nine hundred (900) feet in length where deemed essential by the Town Board to provide adequate pedestrian or joint pedestrian/bicycle circulation or access to schools, shopping centers, churches, or other transportation facilities.

(e) Lots.

(1) The size, shape, and orientation of lots shall be appropriate for the location of the subdivision and for the type of development and use contemplated. The lots should be designed to provide an aesthetically pleasing building site and a proper architectural setting for the buildings contemplated.

(2) Side lot lines shall generally be at right angles to straight street lines or radical to curved street lines on which the lots face. Lot lines shall follow municipal boundaries rather than cross them.

(3) Every lot shall front or abut a public street. Conventional lots shall maintain a minimum frontage of eighty (80) feet on a public street. Cul-de-sac lots shall maintain a minimum of forty (40) feet of frontage on a public street.

(4) Double frontage and reverse frontage lots are prohibited except where necessary to provide separation of residential development from traffic or to overcome specific disadvantages of topography and orientation.

(f) Minimum Areas and Widths. Residential lots for single-family residences, where served by public sewer, shall conform to the most restrictive provisions of Chapter 7 of the Municipal Code of the Town of Sheboygan Falls or the County Shoreland-Floodplain Ordinance. Where such ordinances do not apply, such lots shall be not less than eighty (80) feet wide at the building setback line nor less than eighteen thousand (18,000) square feet in area. Residential lots for single-family residences not served by public sewer shall comply with the rules and regulations of Comm 85, Wisconsin Administrative Code and amendments thereto, and the County Sanitary Ordinance.

Lands subdivided for multi-family residential, commercial, or industrial uses shall conform with Chapter 7 of the Municipal Code of the Town of Sheboygan Falls. A minimum lot width of one hundred (100) feet and lot area of forty-three thousand five hundred sixty (43,560) square feet (one acre) is required by this Ordinance for unsewered lots with private water supplies to provide adequate room for the necessary separation distances from on-site sewage disposal systems, in accordance with Comm 85. Wisconsin Administrative Code and amendments thereto, and the County Sanitary Ordinance.

Except as provided in Comm 85.03(3), Wisconsin Administrative Code and amendments thereof, "Lot Combinations," each lot, based upon its percolation rate classification and its water supply system, shall have a minimum lot area and a minimum average lot width not less than that specified in the following Table:

CLASS	PERCOLATION RATE	PRIVATE WATER SUPPLY SYSTEMS			COMMUNITY WATER SUPPLY SYSTEMS		
		Minimum Lot Area (sq.ft.)	Minimum Average Lot Width (ft.)	Minimum Continuous Suitable Soil Area (sq.ft.)	Minimum Lot Area (sq.ft.)	Minimum Average Lot Width (ft.)	Minimum Continuous Suitable Soil Area (sq.ft.)
1	Under 10	20,000	100	10,000	12,000	75	6,000
2	10 to < 20	20,000	100	10,000	14,000	75	7,500

3	30 to < 45	25,000	100	12,500	16,000	75	8,000
4	45 to 60	30,000	100	15,000	18,000	100	9,000
5	> 60 to 120*	30,000	100	15,000	18,000	100	9,000
* Mound System Only							
NOTE: Chapter NR 112, Wisconsin Administrative Code, requires a 1,200 foot separation between potable water supply wells and proposed or existing sanitary landfills. The Department of Natural Resources should be consulted if a community water supply well is located in or near a proposed unsewered subdivision.							

- Any portion of a lot having a width of less than thirty (30) feet shall not be considered in determining the minimum lot area.
- Any easement or combination of adjacent easements which is greater than twenty (20) feet wide shall not be considered in determining minimum lot area, and the minimum lot area shall not be divided by any easement, unless approved in writing by the Town Board, and when applicable, the Department of Commerce.

(g) Elevation Requirements. Unless reduced by “preplanning” under Comm 85.04(7), Wisconsin Administrative Code and amendments thereof, each lot in a subdivision or land division shall have a minimum continuous suitable soil area not less than that specified in the preceding Table which meets all of the elevation requirements relating to floodwater, high ground water, bedrock, land slopes, and depth of suitable permeability. The following explains these requirements:

(1) Floodwater.

A. Rivers, streams, and flow-through lakes. All of a lot’s minimum continuous suitable soil area and at least ninety percent (90%) of a lot’s minimum lot area shall be above the elevation of the regional flood as defined in NR 116, Wisconsin Administrative Code and amendments thereto. Where this is a factor, the regional flood elevation shall be delineated and so labeled on the recorded final plat. This elevation shall be verified by the Department of Natural Resources.

B. Other bodies of water. All of a lot’s minimum continuous suitable soil area and at least ninety percent (90%) of a lot’s minimum lot area shall be at least two (2) feet above the highest known water elevation of any body of water not covered under paragraph A, above. Where this is a factor, the contour two (2) feet above the highest known water elevation shall be delineated and so labeled on the recorded final plat.

(2) Groundwater and Bedrock.

A. Subsurface systems. Except as provided in Paragraph B, below, the minimum continuous suitable soil area shall have a minimum of three (3) feet of soil between the bottom of the proposed systems and high groundwater and bedrock.

B. Mound systems. Where mound systems are proposed, the minimum continuous suitable soil area shall have a minimum of two (2) feet of soil from existing grade to high groundwater and bedrock.

C. Non-complying areas. Any lot areas not meeting the requirements of paragraphs A and B, above, shall be delineated on all plats.

(3) Permeability.

A. Subsurface systems. Except as provided in Paragraph B, below, the minimum continuous suitable soil area, a percolation rate of sixty (60) minutes per inch or faster shall exist for the depth of the proposed systems and to at least three (3) feet below that.

B. Mound systems. Within the minimum continuous suitable soil area where mound systems are proposed, a percolation rate of one hundred twenty (120) minutes per inch or faster shall exist for a depth of at least two (2) feet below the existing grade.

C. Non-complying areas. Any lot areas not meeting the requirements of paragraphs A and B, above, shall be delineated on all plats.

(4) Land Slopes.

A. Subsurface systems.

1. Except as provided in paragraph B, below, land slopes within the minimum continuous suitable soil area shall not exceed twenty percent (20%). A land surveyor registered in the state shall certify that all minimum continuous suitable soil areas do not have any land slopes exceeding twenty percent (20%).

2. Areas where land slopes exceed twenty percent (20%) shall be accurately delineated on a plat.

B. Mound Systems.

1. Where mound systems are proposed:

aa. Land slopes shall not exceed twelve percent (12%) within minimum suitable soil areas with percolation rates of thirty (30) minutes per inch or faster; or

bb. Land slopes shall not exceed six percent (6%) within minimum suitable soil area with percolation rates slower than thirty (30) minutes per inch, but not slower than one hundred twenty (120) minutes per inch.

1. A land surveyor shall certify that all minimum continuous suitable soil areas for proposed mound systems are free of land slopes exceeding the percentages of paragraph (4)A.1., above.

(5) Mound systems. The recorded final plat shall clearly indicate which lots, if any, must use mound systems due to the availability of suitable soils.

(h) Storm Water Management and Erosion Control Facilities. The Town Board shall require the subdivider to provide stormwater management and erosion control plans whenever it determines from the initial review of the preliminary plat or certified survey map that the soil, slope, vegetation, and/or other drainage characteristics of the site are such as to require significant cutting, clearing, grading, shoreline stabilization, or other land distributing activities in the development of the subdivision or land division.

Specifications and guidelines contained in “Sheboygan County Erosion Control and Storm Water Management Guidelines” and “Sheboygan County Erosion Control and Storm Water Management Guidelines: Technical References” (Sheboygan County Planning and Resources Department and Sheboygan County Land Conservation Department) shall provide a primary framework for any design plans required under this Section. The following four (4) publications may be used as supplemental references:

- Minimizing Erosion in Urbanizing Areas (Soil Conservation Service);
- Help Yourself (Corps of Engineers);
- Great Lakes Shore Protection: Structural Design Examples (Wisconsin Coastal Management Council); and
- Harmony With the Lake: Guide to Bluff Stabilization (Illinois Department of Transportation).

Facilities designed under this Section shall be of a type, size, and grade to hydraulically accommodate the maximum potential volumes of flow resulting from a 10-year 3.8-inch 24-hour rainstorm if the drainage area is less than 25 acres, or a 25-year 4.4-inch 24-hour rainstorm if the drainage area is more than 25 acres.

Runoff rates and volumes resulting from the project, in excess of amounts existing before the development, shall be managed on-site to the greatest extent practicable. However, the Town Board may allow storm water runoff that would be discharged in volumes or at rates in excess of those otherwise allowed by this Ordinance to be discharged into drainage facilities off the development site if all the following conditions are met:

(1) It is not practicable to completely manage runoff on the site in a manner set forth in this Ordinance;

(2) The off-site drainage facilities and channels leading to them are designed, constructed and maintained in accordance with the requirements of this Ordinance,

(3) Where oversized drainage facilities are deemed necessary by the Town Board to serve tributary drainage areas lying outside of the subdivision, the costs of these facilities shall be prorated on the basis of percent of service area lying within the subdivision; and

(4) Adverse environmental impacts on and off the site of development will be minimized.

Stormwater management and erosion control plans may require road ditches, waterways, storm sewers, curbs and gutters, catch basins and inlets, and water retention/settling basins. Landscaping techniques utilizing vegetative covers, grading specifications, berms, etc., may also be employed.

Regardless of whether a storm water management and erosion control plan is required, all land disturbing activity shall be conducted so as to percent erosion and sedimentation and to least disturb the natural flora, fauna, water regimen, and topography. All areas in which the surface of the land is disturbed by construction shall be promptly seeded and mulched, sodded, or otherwise suitably protected against erosion at a time and in a manner satisfactory to the Town Board.

14.22 Survey and Data Submission Requirements

(a) Preliminary Plat. A preliminary plat shall be prepared for all subdivisions and shall be based upon a survey by a land surveyor registered in this State. The plat shall be submitted at a scale of not more than 100 feet to 1 inch, shall conform to any standards and specification set forth in ch. 236, Stats., shall utilize the Sheboygan County Coordinate Monumentation System, and shall show correctly on its face the following information:

(1) Title of the proposed subdivision.

(2) Location of the proposed subdivision by government lot, quarter section, section, township, range, and county.

(3) Date, scale, and north point.

(4) Name and address of the owner, subdivider, and land surveyor preparing the plat.

(5) Entire area contiguous to the proposed plat owned or controlled by the subdivider, even though only a portion of said area is proposed for immediate development. (The Town Board may waive this requirement where it is unnecessary to fulfill the purposes and intent of this Ordinance and undue hardship would result from strict application thereof.)

(6) Exact length and bearing of the exterior boundaries of the proposed subdivision referenced to a corner established in the Sheboygan County Coordinate Monumentation System, and the total acreage encompassed thereby.

(7) Location and names of any adjacent subdivisions, parks, and cemeteries, and owners of record of abutting unplatted lands.

(8) Location, right-of-way width, and names of any existing or proposed streets, alleys, or other public ways, easements, railroad right-of-way, and utility rights-of-way, and all section or quarter section lines within the exterior boundaries of the plat or immediately adjacent thereto.

(9) Location of existing property lines, structures, drives, streams, and watercourses, lakes, wetlands, rock outcrops, wooded areas, and other similar significant features within the parcel being subdivided.

(10) Water elevations of adjoining lakes, ponds, streams, and flowages at the date of the survey, and approximate high and low water elevations.

(11) Type, width, and elevation of any existing street pavements within the exterior boundaries of the plat or immediately adjacent thereto with any legally established centerline elevations.

(12) Contours within the exterior boundaries of the plat and extending to the centerline of adjacent to the public streets at vertical intervals of not more than two (2) feet.

(13) Location and approximate dimensions of any sites to be dedicated or reserved for parks, open space, drainageways, schools, or other public uses.

(14) Approximate dimensions of all lots, and proposed lot and block numbers.

(15) Existing and proposed land use and zoning included within the immediately adjacent to the proposed subdivision.

(16) Location and report identifying the results of soil boring and percolation tests within the exterior boundaries of the plat, conducted in

accordance with Comm 85, Wisconsin Administrative Code and amendments thereto.

(17) Floodplain, shoreland, wetland, and erosion hazard boundaries, pursuant to the County Shoreland-Floodplain Ordinance, and any proposed lake and stream access.

(18) Surface drainage pattern mapping and indication of direction and established peak volume of soil drainage pattern.

(19) Plans for soil conservation and erosion control measures such as gutters, ditches, catch basins, storm sewers, culverts, open channels, sediment traps or basins, terraces, water diversions, and similar practices, keyed to locations on the preliminary plat, if required by the Town Board.

(20) Where the Town Board finds that it requires additional information relative to a particular problem presented by a proposed development to review the preliminary plat, it shall have the authority to request such information from the subdivider.

(b) Final Plat. A final plat prepared by a land surveyor registered in this State is required for all subdivisions. It shall comply in all respects with this Ordinance and the standards and specifications of sec. 236.20, Stats., and the section is hereby adopted by reference.

Where the Town Board finds that it requires additional information or plat data relative to a particular problem presented by a proposed development to review the final plat, it shall have the authority to request such information from the subdivider.

(c) Certified Survey Map. A certified survey map prepared by a land surveyor registered in this State is required for all land divisions where the act of division creates:

(1) less than five (5) lots, parcels, or building sites of forty (40) acres each or less in area or,

(2) less than five (5) lots, parcels, or building sites of forty (40) acres each or less in area by successive divisions from the same "Mother Tract" (see section 14.26 of this Code, "Definitions") within a period of five (5) years.

All area calculations are to be exclusive of any dedications, right-of-way easements, or reservations.

All certified survey maps shall be prepared in accordance with the Sheboygan County Coordinate Monumentation System.

It shall comply in all respects with this Ordinance and the standards and specifications of sec 236.34, Stats., and that section in hereby adopted by reference.

14.23 Review and Approval Procedures

(a) Pre-application Procedure. It is recommended that prior to the filing of an application for the approval of a preliminary plat or certified survey map the subdivider consult informally with the Town Board and all affected utilities for assistance and advice regarding site suitabilities and general requirements. It is also suggested that the subdivider consult with the County Land Conservation Department to obtain planning assistance to avoid potential soil erosion and sedimentation problems. A sketch plan of the proposed subdivision or land division drawn on a topographic survey map should be submitted. The sketch plan should identify property boundaries, proposed roads, lots, and any proposed dedications; slopes exceeding fifteen percent (15%); general conditions, including wetlands, floodplains, erosion hazard area, drainageways, rock outcroppings, and vegetation; proposed filling, grading, lagooning, or dredging; and a sketch of all contiguous property owned or controlled by the subdivider.

(b) Preliminary Plat Procedure. Prior to submitting a final plat for approval, the subdivider shall prepare a preliminary plat and submit a letter of application to the Town Board seeking Town Board approval. The preliminary plat shall be prepared in accordance with this Ordinance, and the subdivider shall submit ten (10) copies of the plat, one (1) copy of all on-site soil test data, and other plans and specifications required in this Ordinance, to the Town Board. The Subdivider shall forward one (1) copy of the plat to the County Land Conservation Department for its review and recommendations pursuant to Sections 14.21(c) and (h) of this Code. One (1) copy of all plats abutting or adjoining county roads shall be submitted by the Subdivider to the County Surveyor/Highway Engineer for review and recommendation with regard to access safety and design standards set forth in Section 14.21(a) of this Code.

Also, preliminary plats may be submitted by the subdivider to the Department of Administration ("state clearinghouse") for redistribution of two (2) copies each to those agencies having "plat approval authority" and "plat objecting authority" pursuant to secs. 236.10 and 236.12, Stats. As such, two (2) copies will be retained by the Department of Administration, and that agency will forward two (2) copies to the Department of Transportation if the subdivision abuts or adjoins a state highway or a connecting highway, two (2) copies to the Department of Commerce if the subdivision is not served by public sewer and provision for such service has not been made, two (2) copies to the Department of Natural Resources if navigable waters abut or are contained within the proposed subdivision, two (2) copies to the applicable Town Clerk, and two (2) copies to the clerk of each adjoining city or village if the subdivision lies within the extraterritorial plat approval jurisdiction of the city or village.

The following designated entities shall be classified as “approving,” “objecting,” or “advisory” agencies and/or authorities as follows:

APPROVING AUTHORITY.

The Town Board of the Town of Sheboygan Falls;
Any applicable adjoining city or village with extraterritorial plat approval jurisdiction.

APPROVING AGENCIES.

The Sheboygan County Planning and Zoning Commission (“Commission”) and/or the Sheboygan County Planning and Resources Department;

OBJECTING AGENCIES.

Wisconsin Department of Administration (“state clearinghouse”);
Wisconsin Department of Transportation; Wisconsin Department of Commerce.

ADVISORY AGENCIES.

Wisconsin Department of Natural Resources; Affected public or private utilities; County Land Conservation Department; County Surveyor/Highway Engineer.

The objecting agencies shall, within twenty (20) days of the date of receiving their copies of the preliminary plat, notify the subdivider and all agencies having the authority to object, of any objections. If there are no objections, they shall so certify on the face of the copy of the plat and shall return it to the Department of Administration. If an objecting agency fails to act within twenty (20) days, it shall be deemed to have no objection to the plat. All recommendations of advisory agencies shall be communicated in a like manner within twenty (20) days from the date the plat is filed.

Upon receiving all approvals required, but no earlier than twenty (20) days after applying for such approvals, the subdivider may file the preliminary plat for approval by the Town. The Town Board shall hold a public hearing upon said plat within thirty (30) days after filing thereof, giving at least seven (7) prior notice by publication at least one (1) time, listing time and place the plat will be reviewed. Notice shall also be given seven (7) days prior to said hearing to owners of lands within two hundred (200) feet on any land to be subdivided.

Within ninety (90) days of the date of filing the preliminary plat, the Town Board and any other approving authority (or its agent authorized to approve preliminary plats) shall take action to approve, approve conditionally, or reject the preliminary plat, unless the time is extended by agreement with the subdivider, based on its determination of conformance with the provisions of this Ordinance. One (1) copy of the plat shall thereupon be returned to the subdivider (or the Department of Administration if the plat were submitted for state review) with the date and action endorsed thereon; and if approved conditionally or rejected, a letter setting forth the conditions of approval or the reasons for rejection shall accompany the plat and shall be submitted to the subdivider. Failure of the Town Board, other approving authority, or its agent to act within ninety (90) days

of the date of filing, or agreed extension thereof, constitutes an approval of the preliminary plat.

Approval or conditional approval of a preliminary plat shall not constitute automatic approval of the final plat, except that if the final plat is submitted within six (6) months of the preliminary plat approval and conforms substantially to the preliminary plat as approved, including any conditions of that approval and to any local plans and ordinances adopted as authorized by law, as indicated in sec. 236.11(1) (b), Stats., the final plat is entitled to approval.

The Town Board reserves the right to require all subdivision plats as defined in this Ordinance to undergo the review process set forth in this Section, regardless of statutory exemption.

Plats that are not being processed under sec. 236.12(2), Stats., may be reviewed under this Ordinance on the basis of any material that is capable of clearly legible reproduction.

(c) Final Plat Procedure. The subdivider shall prepare a final plat and a letter application in accordance with this Ordinance and applicable state statutes and administrative codes for transmittal to the Town Board (or the Department of Administration if the plat was submitted for state review), within six (6) months of preliminary plat approval, unless the time limitations be specifically waived by the Town Board or the Department. If the final plat is not submitted within six (6) months of the last required approval of the preliminary plat, any approving authority may refuse to approve the final plat. The final plat may, if permitted by the approving authorities, constitute only that portion of the approved preliminary plat which the subdivider proposes to record at the time.

The objecting agencies shall, within twenty (20) days of the date of receiving their copies of the final plat, notify the subdivider and all agencies having authority to object, of any objections. If there are any objections, they shall so certify on the face of the copy of the plat and return the copy to the Department of Administration. If any objecting agency fails to act within twenty (20) days from the date of receipt of copies of the plat, it shall be deemed to have no objections to the plat.

All improvements and construction plans thereof required by this Ordinance shall be made or guaranteed in a manner described in Section 14.19 of this Code. The Town Board shall, within sixty (60) days from the date received, approve or reject such plat unless the time is extended by agreement with the subdivider. Failure of the Town Board to act within sixty (60) days, the time having not been extended and no unsatisfied objections having been filed, the plat shall be deemed approved, and, upon demand, a certificate to that effect shall be made on the face of the plat by the authority which has failed to act. Approved final plats shall be recorded with the Sheboygan County Register of Deeds in accordance with requirements of sec 236.25, Stats., before lots may be sold.

As a further condition of approval, the Town Board may require that the subdivider make and install any public improvements reasonably necessary or that the subdivider execute a surety bond or provide other security to ensure that the subdivider will make those improvements within a reasonable time (see Section 14.19 of this Code.)

(d) Replat Procedure. When a replat of a recorded subdivision or part thereof is proposed so the boundaries are to be changed and/or areas to be dedicated to the public are to be altered, the subdivider shall initiate action to vacate or alter the recorded plat as provide by secs. 236.36 through 236.44, Stats. The replat shall be prepared and submitted as provided in Section 14.23(a), (b), and (c) of this Code. Both the title of the replat and the title of the original plat shall appear in the surveyor's certification.

(e) Certified Survey Map Procedure. No person shall divide any land located within the Town of Sheboygan Falls which shall result in a land division as defined under Section 14.26 of this Code, or which divides a block, lot, or outlot, without first filing for approval by the Town Board and subsequently recording with the Sheboygan County Register of Deeds, a certified survey map which complies fully with sec. 236.34, Stats., and with all applicable requirements contained in this Code.

The final certified survey map, with minimally ten (10) copies, shall be submitted to the Town Board by the subdivider or the subdivider's agent.

The Town Board shall, within thirty (30) working days from the date of filing of the map (unless the time is extended by agreement with the subdivider), approve, approve conditionally, or reject the certified survey map and/or dedication of streets or other public areas, as its jurisdiction allows, based on a determination of conformance with the provisions of this Ordinance, the County Sanitary and Shoreland-Floodplain Ordinances, and any other applicable local or state codes and statutes. If the map is rejected, the reasons shall be stated in written form and submitted to the subdivider or the subdivider's agent. If the map is approved, the Town Board shall so certify on the face of the original map and return the map to the subdivider or the subdivider's agent.

Whenever a certified survey amp has been rejected by the Town Board for failure to conform with any locally-adopted ordinance, such rejection, described in writing, shall be deemed to constitute an automatic rejection by the Sheboygan County Planning and Zoning Commission, unless specifically rules otherwise by agreement with the Town Board and the subdivider.

Soil and site evaluations conducted in accordance with Comm 83, Wisconsin Administrative Code and amendments thereto, and the County Sanitary Ordinance, are required if the lots being created will be served by on-site private sewage disposal systems, except that such tests may be waived by the Town Board if:

(1) the lots being created are already served by an acceptable on-site sewage disposal system, off-site common sewage disposal system, or municipal sewerage system; or

(2) the lots being created are intended for uses other than residential and for which acceptable sewerage disposal facilities plans have been filed with the Town Board; or

(3) the lots being created for land conveyance purposes only. In this instance, upon the certified survey map, the subdivider shall have prominently placed a restrictive covenant prescribed by the Town Board.

One (1) copy of all certified survey maps abutting or adjoining county roads shall be submitted by the Subdivider to the Sheboygan County Surveyor/Highway Engineer for review and comment. The Sheboygan County Surveyor/Highway Engineer shall notify the Town Board of any recommendations or objections.

The survey shall be performed and the map prepared by a land surveyor registered in the State. The map shall be prepared in accordance with secs. 236.20(2) (a), (b), (c), (e), (f), (g), (i), (j), (k), and (l), Stats., at a scale of not more than 500 feet to 1 inch. The map, with minimally two (2) copies for filing with the Town Board, shall be prepared on durable white paper, or in the form of a silver haloid image on polyester film, 8 ½ inches wide by 14 inches long. It shall include on its face in addition to the information required by sec. 236.34, Stats., the following:

- (1) Name of the owner.
- (2) Date of survey.
- (3) Graphic scale.
- (4) All existing buildings, and other developed features on the parcel.
- (5) Locations, right-of-way, easements, and names of adjoining streets, highways, railroads, utilities, parks, cemeteries, subdivisions, as well as navigable ponds, streams, lakes, flowages, and zoned wetlands.
- (6) Size of the parcels being created in square feet.
- (7) Any applicable use or access restrictions and covenants.
- (8) All floodplain, shoreland, wetland, or erosion hazard boundaries, and the contour lines lying at a vertical distance of two (2) feet above the elevation of the one hundred (100) year recurrence interval flood, or, where such data is not

available, at a vertical distance of five (5) feet above the elevation of the maximum flood of record.

(9) Distances and bearings referenced to a line and a corner of the Sheboygan County Coordinate Monumentation System.

(10) Surveyor's certification of compliance with all provisions of this Ordinance and other applicable laws.

(11) Owner's and mortgagee's certification of dedication of streets and other public areas prepared in accordance with secs. 236.21(2) and 236.34(1) (e), Stats.

(12) Where the Town Board finds that it requires additional information relative to a particular problem presented by a proposed development to review the certified survey map, it shall have the authority to request such information from the subdivider.

14.24 Planned Unit Developments (i.e., clusters, condominiums, cooperatives).

(a) Purpose and Intent. The purposes of this Section are to encourage and promote flexibility, ingenuity, and efficiency in the land development process, to allow maximum utilization of land, and to provide for variety and compatibility among housing types and non-residential uses. Projects proposed under this Section are to be planned and designed as a unit, be compatible with the local government and neighboring properties and uses shall not conflict with other laws or the overall public interest. Objectives include:

(1) to encourage developers to use creative and imaginative approaches in the design and overall land development process;

(2) to promote a land development process that enhances energy efficiency and is sensitive to the demands and economics of the local real estate market;

(3) to encourage integration of compatible residential and non-residential uses rather than their segregation;

(4) to encourage the provision of recreational facilities, open space, and buffer yards in conjunction with residential and non-residential development;

(5) to provide an enjoyable living environment by preserving existing topography, stands of trees, surface waters, floodplains, wetlands, and similar natural assets and landforms;

(6) to encourage a variety of living environments and a pleasing blend of housing types;

(7) to encourage a uniqueness in architectural design; and

(8) to promote greater efficiency in providing public and utility services.

Development shall be planned, reviewed, and carried out in conformance with all municipal, state, and other laws and regulation. However, in interpreting and applying the provisions of this Section, it shall take precedence and be controlling when there is a conflict between it any other Sections of this Code.

(b) Submittal Requirements. Submittal and sketch plan requirements shall follow the same procedures as required for conventional subdivisions (Section 14.23 of this Code), and the following information shall be provided.

(1) A written statement of intent containing the major planning assumptions and objectives of the proposed development and its concept and the benefits that will accrue from it to the community at large, as well as to its residents;

(2) All contemplated land uses within the tract on the sketch or preliminary plan;

(3) Gross densities in each use;

(4) Proposed location of all principal and anticipated accessory structures and associated parking area.

(5) Proposed circulation systems (pedestrian, bicycle, auto) by type, and how systems correlate with existing networks outside of site; and

(6) Any other plans and supporting information deemed necessary by the Town Board.

(c) Design. The development in the design of a cluster, condominium, or other planned unit development, shall give consideration to the reservation of suitable sites of adequate areas for future school, park/playground, and other public uses. If such areas are designated on a local comprehensive plan or official map prepared under sec. 62.23, Stats., they shall be made part of the development.

Ecologically sensitive lands, or land with unsafe or hazardous conditions such as open quarries, unconsolidated fill, floodways, or steep slopes shall not be developed unless the development provides for adequate safeguards which are approved by the local municipality and the Town Board.

The site shall be planned to provide for adequate landscaping, pedestrian movement between dwelling units, common open space, and parking area. Prior to approval of the final plat or development plan, a written agreement must be executed between the subdivider and the Town Board which sets forth exactly what improvements are going to be installed. Plans and specifications for improvements shall be presented by the subdivider to the Town Board. In addition, the financial guarantees as set forth in Section 14.19 of this Code shall apply hereunder.

Parking areas should be arranged so as to prevent through traffic to other parking areas, should be screened from adjacent development and roads, should be adequately lighted, and should be graded and drained to properly dispose of runoff waters and minimize erosion, flooding, and other inconveniences.

Proper cluster, condominium, or other planned unit developments shall be developed as a unit.

(d) Maximum Number of Units. The maximum number of lots permitted shall be determined by dividing the total area of the subdivision, excluding streets, by the minimum lot sizes required in this Ordinance or the applicable zoning ordinance, whichever is LEAST restrictive. (In condominiums and similar developments, under which no new lots are created, the term “maximum number of dwelling units” shall be substitute for the term “maximum number of lots” in the preceding statement in determining overall density.)

(e) Permitted Uses. Customary residential uses cluster, condominium, or other planned unit development may include detached and semi-detached single-family, and attached multi-family residential buildings, as well as their accessory structures. Recreational, commercial, and quasi-public or institutional uses may be included to serve the residents of these developments and/or residents of the surrounding area. No uses are specifically excluded, but each use should be judged on a performance basis, deemed consistent with the objectives set forth in this Section. All uses proposed in a planned unit development shall be approved by the Town Board.

(f) Dedication and Maintenance. Land not used for lots and streets shall be dedicated in perpetuity to recreation, open space, or buffer yard use [1] by conveyance in common to each lot owner via a homeowner’s association, condominium association, or similar donee, [2] by conveyance in fee simple of an equal, undivided interest on common to each lot owner, or [3] by dedication of the Town or County. Any conveyance or change of ownership of any lot shall convey with it ownership in the common property; no lot owner shall have the right to convey his interest in the common property except as an incident of the ownership of a platted lot. Lands dedicated to the public must be accepted by action of the governing body of the accepting unit of government.

The care and maintenance of the above common open space areas and rights-of-way shall be assured either by establishment of an appropriate management association for

development, by dedication of the open space areas and rights-of-way to the appropriate municipality (which may choose to accept or reject the dedication), or by agreement with the municipality for establishment of a special service district for the development area. (In special service districts, the municipality shall provide the necessary maintenance service and levy the cost thereof as a special assessment on the property tax bills of properties within the development. In all cases, the municipality, on the advice of its municipal attorney or corporation counsel, may levy an assessment for the cost of any maintenance not taken care of by an association to the satisfaction of the municipality. The manner of assuring maintenance and assessing such cost to individual properties shall be determined prior to the approval of the final development plan or plat and shall be included in the title of each property.)

All streets within cluster, condominium, or other planned unit development shall be dedicated to public use and shall substantially conform to the standards set forth in Section 14.21(a) of this Code. Right-of-way widths and street pavement widths may be reduced as deemed appropriate by the local municipality if the development provides for separation of motorized traffic and pedestrian and bicycle circulation, and if off-street parking is deemed to be adequate.

(g) Expansion. The expansion of a planned unit development project involving additional units and/or property shall meet the requirements of this Section and secs 703.26(2) (a), (b), and (c), Stats.

14.25 Plans, Maintenance and Inspection

(a) Plans. The following plans and accompanying construction specifications, pursuant to Section 14.19 of this Code, may be required by the Town Board;

(1) Street plans and profiles showing existing and proposed grades, elevations, and cross-sections of required improvements.

(2) Master Site Grading Plan. A Master Site Grading Plan shall be prepared for all subdivisions to provide for proper drainage. The Plan shall be prepared in accordance with the requirements and standards of this Ordinance. The Master Site Grading Plan shall show existing and proposed elevations of all lot corners, control points, and building locations. The Plan shall also indicate all overland storm drainage in and adjacent to the subdivision. The cost of the preparation of such a Plan shall be paid for by the Subdivider.

(3) Storm water management and erosion control plans showing those structures required to retard or control the rate of runoff water and those grading, excavating, and site management practices that will prevent erosion and sedimentation.

(4) Sanitary sewer plans and profiles showing the location, grades, elevations, sizes, and materials of required facilities.

(5) Water main plans and profiles showing the location, sizes, elevations, and materials of required facilities.

(6) Plantings plans showing the locations, age, caliper, species, and time of planting of any required grasses, shrubs, trees and other vegetation.

(7) Additional special plans or information as required.

(b) As Built and Final Inspection Survey Requirements.² Any owner, builder, or developer responsible for home construction within a subdivision having a Master Site Grading Plan shall construct all improvements, grading and landscaping in compliance with the requirements of the applicable Master Site Grading Plan. The Town Engineer/Surveyor may perform the herein described final inspection /survey duties in order to assist the Town Building Inspector and to assure proper drainage and location of all proposed homes within residential subdivision having a Master Site Grading Plan. The applicant shall pay to the Town the approved charges established for said Engineer/Surveyor services. An owner, builder or developer may, at its option, retain its own engineer/surveyor to perform new home construction surveys and "as-built" surveys only, without charge as provided by Sections (5)(c) and (d) of the Town Schedule of Charges. The Town Engineer/Surveyor shall set all culvert elevations, top of building foundation (top of block) elevations and establish a benchmark elevation for each lot. Any building foundation elevation change greater than twelve inches (12") as established by the applicable Master Site Grading Plan shall require Town Engineer/Surveyor review and approval. The Town Engineer/Surveyor shall prepare and file in the office of the Town Clerk at or before the issuance of the occupancy permit a final inspection survey of the building foundation elevation, lot corner finish grades, and storm water drainage facilities location upon said building lot, and within the public street right-of-way (ditches) adjacent to said building lot, that demonstrate compliance with the applicable Master Site Grading Plan. The "as built" survey must be completed by a Wisconsin registered land surveyor. In the event winter weather conditions, in the opinion of the Town Engineer/Surveyor, prohibit final lot grading at the time that final inspection or an occupancy permit is requested, the Town Engineer/Surveyor may authorize a reasonable extension of time, not to exceed six (6) months, within which the owner, builder, or developer shall complete the final lot grading and provide the final inspection survey as required above. If an extension is granted by the Town Engineer/Surveyor, then the applicant shall pay a \$1000.00 refundable deposit to the Town Clerk prior to occupancy of the home. The contractor shall notify the Town Engineer/Surveyor when final lot grading has been completed and a final inspection is needed. If Town Engineer/Surveyor is not notified by the expiration date of the approved extension period of final lot grading completion, or Town Engineer/Surveyor conducts final inspection and work is not completed satisfactorily, then any additional survey costs will be deducted from the deposit. The deposit shall be returned to the

² Section 14.25(b) repealed and recreated September 10, 2007 by Ordinance 1 2007/2008.

party who paid the deposit, less any applicable survey deductions, within forty-five (45) days of filing in the office of the Town Clerk a properly conducted "final inspection" survey, which has been prepared and/or approved by the Town Engineer/Surveyor.

(c) Maintenance. The installed system(s) required by this Ordinance shall be maintained by the owner except that the Town may accept certain systems for or Town maintenance. The selection of critical areas and/or structures to be maintained by the Town shall be expressly approved by the Town Board. All areas and/or structures to be maintained by the Town must be dedicated to the "Town of Sheboygan Falls" by plat or separate instrument and accepted by the Town Board of the Town of Sheboygan Falls. In the event of system(s) failure, the Town Board shall give such owner written notice of the nature of the existing defects and the corrective action necessary. Should the owner fail, within thirty (30) days from the date of the notice, to commence corrective action to the satisfaction of the Town Board, the Town Board may complete or cause the corrective action to be completed, the cost of which shall become a lien on the real property of the owner until paid.

(d) Inspection. The subdivder shall notify the approving authorities having jurisdiction to provide for adequate inspection to review and approve all completed work prior to release or any sureties and to ensure compliance with the enacted requirements.

14.26 Definitions

For the purposes of this Ordinance, the following definitions shall be used. Words used in the present tense include future; the singular number includes the plural number; and the plural number includes the singular number. The word "shall" is mandatory and not directory.

BLOCK. A tract of land bounded by streets or by a combination of one (1) or more streets and public parks, cemeteries, railroad right-of-way, bulkhead lines, or shorelines of waterways, or corporate boundary lines.

BUILDING. Any structure having a roof supported by columns or walls.

BUILDING LINE. A line which indicates the distance from the boundaries of a lot within which buildings shall not be erected (also see SETBACKS).

CERTIFIED SURVEY MAP. A map of a land division, not a subdivision, prepared in accordance with sec 236.34, Stats., and in full compliance with the applicable provisions of this Ordinance. A certified survey map has the same legal force and effect as a subdivision plat.

COMMON OPEN SPACE. A parcel or parcels of land or an area of water, or a combination of land and water within the site designated for a planned unit development and designed and intended for use or enjoyment of residents of the planned unit

development. Common open space may contain such complementary structures and improvements as are necessary and appropriate for the benefit and enjoyment of residents of the planned unit development.

COMPREHENSIVE PLAN. A plan, also called a master plan, or elements thereof, for guiding and shaping growth or development of Sheboygan County or of a community or area in Sheboygan County which has been adopted by Sheboygan County or a governmental unit of Sheboygan County and whose preparation is authorized by Wisconsin Statutes. Devices for the implementation of these plans such as zoning, official maps, subdivision control ordinances, and capital improvement programs shall also be considered a part of the comprehensive plan.

CONDOMINIUM. A form of real property ownership under which a declaration of condominium has been recorded pursuant to ch. 703, Stats.

EXTRATERRITORIAL PLAT APPROVAL JURISDICTION. The unincorporated area within three (3) miles of the corporate limits of a first, second, or third class city, or one and one-half (1 ½) miles of a fourth class city or a village, if such cities or villages have enacted a subdivision control ordinance or official map ordinance.

FLOODPLAINS. Those lands, including the flood fringes, floodways, and channels, subject to inundation by the one hundred (100-) year recurrence interval flood (regional flood) or, where such data is not available, the maximum flood of record.

LAND DIVISION. A division of a lot, parcel, or tract of land by the owner thereof, or owner's agent where the act of division results in less than five (5) lots, parcels, or building sites of forty (40) acres each or less in area by one (1) division or successive divisions from the same "MOTHER TRACT" (see definition below) within a period of five (5) years. All area calculations are to be exclusive of any dedications, right-of-way easements, or reservations (also see SUBDIVISION). For purposes of the provisions of Section 14.08(a)(2), the term "Land Division" shall include divisions by an owner or owner's agent of any part of the Mother Tract during the applicable five (5-) year period, including without limitation related owners, as defined in Section 14.08(a)(3), unrelated predecessors and successors, and any other owner or owner's agent.

LOT. A parcel of land between forty (40) acres and the minimum lot sizes set out in Section 14.21(f) of this Code having frontage on a public street or other officially approved means of access, occupied or intended to be occupied by a principal structure or use.

MOTHER TRACT. A parcel of land that is, or at any time in the previous twenty (20) years was, in the same ownership. Contiguous parcels in the same ownership are considered to be one (1) parcel for purposes of this definition, even though the separate parcels may have separate tax identification numbers or were acquired at different times or different persons. See Section 14.08(a) (3) of this Code for further discussion of "in the same ownership."

OFFICIAL MAP. A map indicating the location, width, extent of the existing and proposed streets, highways, parkways, parks, and playground adopted by the Town Board of the Town of Sheboygan Falls in accordance with sec 62.23(6), Stats.

OUTLOT. A parcel of land, other than a lot or block, so designated on a plat or certified survey map, but not presently deemed either of standard lot size or suitability. An outlot may not be used as a building site unless it comes into compliance with the restrictions that resulted in its assuming an outlot status. An outlot may be either re-divided into lots or combined with one (1) or more other adjacent outlots or lots in adjacent subdivisions or land divisions in the future for the purpose of potentially creating buildable lots. An outlot may be conveyed regardless of whether it may be used as a building site.

PERSON. An individual group of individuals, partnership, firm, corporation, association, state, county, city, village, township, sanitary district or other government corporation.

PLANNED UNIT DEVELOPMENT. An area of land controlled by a single owner, corporation, or any other legal entity to be developed as a single entity for a number of buildings, the plan for which is unique in its mixture of land uses and open spaces and not specifically provided for by applying customary block, lot, and density requirements of the Ordinance or Town subdivision or zoning ordinances.

PLAT. A map of a subdivision.

PRELIMINARY PLAT. A map showing the salient features of a proposed subdivision submitted to an approving authority for purposes of preliminary consideration.

REPLAT. The process of changing, or the map or plat which changes, the boundaries of a recorded subdivision plat or part thereof. The legal dividing of a large block, lot, or outlot within a recorded subdivision plat without changing exterior boundaries of said block, lot, or outlot is not a replat.

SETBACK. The minimum horizontal distance from the center of the traveled way or right-of-way, as specified, and the nearest point of a building, or proposed building, or any projection thereof, including uncovered steps.

SHORELANDS. Those lands established to be within the jurisdiction of the Shoreland-Floodplain Ordinance, Sheboygan County, as follows:

- ◆ Lands one thousand (1,000) feet from the ordinary high water mark of navigable lakes, ponds, and flowages.
- ◆ Lands three hundred (300) feet from the ordinary high water mark of navigable rivers and streams or to the landward side of a floodplain if that distance is greater.
- ◆ The shorelands of all lakes, ponds, flowages, marshes, wetlands, rivers, streams, and creeks as shown on the "Shoreland Zoning Map, Sheboygan County, Wisconsin."

SOIL TESTS. Percolation tests and soil borings or soil and site evaluations conducted as provided by the Sanitary Ordinance, Sheboygan County and Comm 85 and Comm 83, Wisconsin Administrative Code and amendments thereto.

STREETS. Public ways for vehicular or pedestrian and vehicular traffic.

(a) Arterial Street and Highways. Roadways which provide for rapid movement of concentrated volumes of traffic over relatively long distances between activity areas (i.e., freeways, expressways).

(1) Principal Arterials. Streets serving the major interstate and interregional traffic corridors. These routes provide the highest level of mobility under a high degree of access control.

(2) Primary Arterials. Streets serving major regions or connecting several significant cities and intercommunity corridors within the metropolitan area. These routes provide for a high degree of mobility under a high degree of access control.

(3) Standard Arterials. Streets which most commonly provide for intermediate length trips, thus serving through traffic to the primary and principal arterials from lower activity areas not served by such routes.

(b) Collector Streets. Streets which provide for moderate speed movements in large areas. They are basically local streets which usually, because of more directness of routing and higher capacity than other local streets, receive higher volumes of traffic to be distributed from or collected toward nearby arterial streets.

(1) Connectors. Streets which perform a semi-arterial function as well as serving as distribution and land access streets

(2) Distributors. Streets which gather and distribute traffic from and to the local streets and adjacent lands.

(c) Local Streets. Streets designed for low speeds and volumes which provide access from low traffic generating areas to collector and arterial streets.

(d) Marginal Access Streets (Frontage Streets). Minor streets auxiliary to and located on the side of an arterial street for control of access and for service to the abutting development.

(e) Alleys. Special streets affording only secondary access to abutting properties.

(f) Cul-de-sac Streets. Streets closed at one (1) end with turn-rounds provided.

(g) Dead-End Streets. Streets closed at one (1) end without turn-arounds.

SUBDIVIDER. Any person, or that person's agent, dividing or proposing to divide land resulting in a subdivision, land division, or replat.

SUBDIVISION. A division of a lot, parcel, or tract of land by the owner thereof, or the owner's agent, for the purpose of transfer of ownership or building development where the act of division creates:

- ◆ Five (5) or more lots, parcels, or building sites of forty (40) acres each or less in area; or
- ◆ Five (5) or more lots, parcels, or building sites of forty (40) acres each or less in area by successive divisions from the same "MOTHER TRACT" (see definition above) within a period of five (5) years.

All area calculations are to be exclusive of any dedications, rights-of-way easements, or reservations (also see LAND DIVISION).

SURETY BONDS. A bond guaranteeing performance of a contract or obligation through forfeiture of the bond if said contract or obligation is unfulfilled by the subdivider.

UTILITY EASEMENT. An easement to place, replace, maintain, or move utility facilities.

WETLANDS. Those areas where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.

WISCONSIN ADMINISTRATIVE CODE. The rules of administrative agencies having rule-making authority in Wisconsin, published in loose-leaf, continual revision system as directed by sec 35.93 and ch. 227, Stats., including subsequent amendments to those rules.