

TOWN BOARD MEETING MINUTES
FROM February 7, 2022, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 7:01 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Jim Hanke and Adam Luebke. Also, in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 3:30 pm Thursday, February 3, 2022, at the Johnsonville Fire Station, the Town of Sheboygan Falls Fire Station, and at the Town of Sheboygan Falls Town Hall.

APPROVAL OF MEETING MINUTES FROM January 3, 2022, Town Board Meeting minutes - A motion to approve the minutes from the January 3, 2022 Town Board meeting as printed was made by Hanke, seconded by Meyer. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report was presented. A motion to approve the Treasurer's report as presented was made by Luebke, seconded by Hanke. Motion carried 3-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Invasive Phragmites presentation w/ Glacierland – Jake Lavine requested to present to the Town Board but did not show up.
- b. Emerald Ash Borer Management Plan - Chairman Theobald give a brief report of a recent meeting with Lakeshore Natural Resource Partnership (LNRP) & ROOTS to develop a reforestation plan for Dassow Park. A motion to pursue a reforestation plan for Dassow Park with LNRP & ROOTS was made by Meyer, seconded by Hanke. Motion carried 3-0.
- c. Lawn Service Quotes for 2022 - The Town received 3 quotes for lawn services to be provided in 2022. Two of the businesses had reps in attendance and they were given an opportunity to explain their bids. A motion to accept an agreement with JAWS Lawn & Landscaping for the 2022 cutting season was made by Meyer, seconded by Luebke. Motion carried 3-0.
- d. Town ROW Tree Clearing Quotes- The Town received 2, day rate quotes to clear trees in the town road ROW. Each were given an opportunity to explain their rates and equipment they use. Chairman Theobald reported that the Town received new info today about tree removal. Our Town roads were deeded by Easement. As such, the trees are the property of the property owner. The Town can cut the trees down, to address the safety issue and leave in the ROW as they belong to the property owners. If the property owner is unable to clean up, the Town can take care of & bill the owner. The item will be on the March agenda for approval so there is time to start before the frost is out of the ground.
- e. Snowplowing Concerns w/ Gordon Hemb – Gordon Hemb was in attendance to discuss his concerns with snowplowing his property on Sunrise Ln. Board took no action.
- f. Adopt Standard Mileage Rate for 2022 – A motion to change the standard mileage to 58.5 cents per the standard IRS mileage rate for 2022 was made by Luebke, seconded by Meyer. Motion carried 3-0.
- g. Adopt Town Board Policy 1-2022 & Resolution #6 2021/2022 Amending the Fee and Charge Schedule- A motion to adopt Town Board Policy 1-2022 relating to Open Records Requests was made by Luebke, seconded by Hanke. Motion carried 3-0. A motion to adopt resolution#6 2021/2022 to add the related fees to the Town's Fee Schedule was made by Luebke, seconded by Hanke. Motion Carried 3-0.

h. Annexation Agreement for Bluebird Ln and Richardson Annexation- The Board reviewed the proposed Richardson annexation. WI DOT would like an opinion from the Town as it does include railway corridor. A motion to allow Chairman Theobald, Clerk Meyer and Attorney Matt Parmentier to meet with the City of Falls to discuss a possible boundary agreement to address numerous annexation requests recently was made by Luebke, seconded by Hanke. Motion carried 3-0.

i. Resignation of Barbara Poch & Action to Appoint Town Supervisor to fill seat - The Clerk received Barb's resignation after the January meeting. The Board thanked Barb for her years of service to the Town. A motion to accept her resignation was made by Meyer, seconded by Hanke. Motion carried 3-0. There were a number of individuals in attendance interested in the vacant position. Each was offered a chance to speak. The Clerk was instructed get a Letter of Interest from those interested. The item will be added to the March 7 agenda.

j. Road Maintenance

1. Hoffmann Rd: Owners of Service One Transportation and H&H Utility have inquired about future maintenance plans for Hoffmann Rd. Previous Chair Bauer had it pulverized 2 falls ago. The Clerk was instructed to add to the March agenda.
2. Slurry Sealing Projects for 2022: Struck & Irwin have requested our projects for 2022 so that they can plan accordingly. Chairman Theobald reported Town of Lima Chair, Chuck Born, contacted him as Lima will be sealing their portion of Sumac this year. He felt we should also do our part to help keep that road in good shape. He also suggested Meadowlark Rd from HWY 23 to CTH O. The Board was asked to think about what they'd like to do and be ready for March.

The Clerk reported the WI DOT has new grant opportunities for road project funding. A motion to have the Clerk apply for repaving Meadowlark Rd, north of the Sheb River bridge to HWY 23 and north of O to Woodland was made by Meyer, seconded by Hanke. Motion carried 3-0.

CONSTABLES REPORT- Constable Strassburger was in attendance. Nothing to report.

FIRE DEPARTMENT REPORT – JFD: Chief Chad Curtiss reported that assistant chief Richard Herzog has stepped down. Matt Schuette will be taking his position. TSFFD: Supervisor Luebke had nothing to report.

CHAIRMAN / ADMINSTRATOR REPORT – Clerk Meyer reported that the Treasury has issued its final ruling on uses for ARPA finds. The Town is allowed to use their funds as lost revenue, removing most restrictions for use. She also reported that at least one Board of Review member will need to attend training each year.

SUPERVISORS REPORT –Nothing to report.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in February was made by Meyer, seconded by Hanke. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Meyer. Meeting adjourned at 8:39 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls