

**TOWN BOARD MEETING MINUTES**  
**FROM October 3, 2022, 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 12:00 pm Thursday, September 29, 2022, at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM September 12, Town Board Meeting minutes - A motion to approve the minutes from the September 12, 2022 Town Board Meeting as printed was made by Hanke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report was presented. A motion to approve the Treasurer's report and the September Deposit Report was made by Leannah, seconded by Luebke. Motion carried 4-0.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. 2nd Amendment to the Highland Hills Master Site Grading Plan. – Ramesh Kapur had requested to discuss with the Board, he was not in attendance. No action taken.
- b. Conditional Use Permit and Dwelling Review – Landmark Landscaping- Joe Majerus was in attendance. He requested to address the CUP portion as the Dwelling issue is Sue Majerus's area. The Town was notified back in December 2021 that Landmark was moving. In July 2022, a letter was sent notifying Landmark to stop hauling 'waste' into the Town, as they were no longer operating there. Apparently, there was a miscommunication. Landmark is actually operating out of 2 sites. Landmark would like to continue operations as they were. However, there have been complaints about the burning. Burning is not a part of the Conditional Use Permit approved in 1995. Since July, Landmark has cut back burning and asks to be able to continue on a modified basis. After some discussion a motion to allow Landmark Landscaping to burn dry material one day a week, whichever day has favorable weather conditions and revisit in 6 month to gauge complaints was made by Meyer, seconded by Leannah. Motion carried 4-0.
- c. Meadowlark Rd Traffic Concerns w/ Teresa Claerbout – Teresa shared her truck traffic and speeding concerns along Meadowlark Rd, between HWY 23 & CTH C. She stated the worst times were around 3-5pm and 7-8:30 am. The speed is already posted at 35MPH. The Town will ask the Sheriff's Department to patrol more often and ask for the speed box to be setup so drivers know how fast they are going. The Board also encouraged residents to call the sheriff's department as well to voice their concerns.
- d. Approve Sheboygan County Sales Tax Revenue-Sharing For Transportation Infrastructure Maintenance 2023 Intergovernmental Cooperative Agreement – The estimated amount the Town will receive in 2023 is \$45,830. A motion to approve the Sheboygan County Sales Tax Revenue – Sharing for Transportation Infrastructure Maintenance 2023 Intergovernmental Cooperative Agreement was made by Leannah, seconded by Meyer. Motion carried 4-0.

- e. Reschedule November Town Board Meeting – A motion to move the November 7<sup>th</sup> Town Board meeting to November 1 was made by Meyer, seconded by Hanke. Motion carried 4-0.
- f. Adopt Ordinance #2 2022 / 2023 – “Road Restoration” - There were a number of areas that need to have clarified after discussion. A motion to table was made by Meyer, seconded by Luebke. Motion carried 4-0.
- g. Approval of New Operator License – Alexis Genske – Paperwork was in order. A motion to approve a new Operator’s License for Alexis Genske was made by Meyer, seconded by Leannah. Motion carried 4-0.
- h. Road Maintenance –
1. Hoffmann Rd – Chairman Theobald reported this project will not be done in 2022, it will be moved to 2023.
    - Willow Rd – culvert between HWY 23 & CTH C – the crop is out of the field. The ditch can be cleaned out.
    - Willow Rd culvert – south of CTH C. The clerk was asked to contact Northeast to make sure this will be completed in 2022.
    - The fall ditch cutting - work is about 1/2 completed.
    - Highland Hills paving is not yet completed – the shouldering needs to be completed yet.

CONSTABLES REPORT- Constable Strassburger has nothing to report.

FIRE DEPARTMENT REPORT – JFD: Noone in attendance – no report. TSFFD: Supervisor Luebke reported the final inspection on the lean-to should be completed soon.

CHAIRMAN / ADMINSTRATOR REPORT – The Clerk reported the town has a new email address: clerk@townofsheboygafallswi.gov is up and running.

SUPERVISORS REPORT –Supervisor Luebke asked about repairing the hot on Pine St, near CTH PP.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in October was made by Leannah, seconded by Meyer. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Luebke, seconded by Meyer. Meeting adjourned at 7:59 pm.

Respectfully submitted,

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Jeanette M. Meyer, Clerk/Treasurer  
Town of Sheboygan Falls