

TOWN BOARD MEETING MINUTES
FROM December 5, 2022, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

PUBLIC HEARING: Land Division and Rezone Request from Randall & Donna Rautmann (59026381400) - The public hearing was opened at 7:00PM. The public hearing was taped. Dan Skeris explained their plans to build a home behind the woods along CTH J. They will be splitting 19 acres from the current parcel. Neighbor, Andrew Bool, asked how many houses would be going in. Only 1 single family home. He stated he had no problem with that. No other questions or concerns were raised. The public hearing was closed at 7:10 PM. The tape was stopped.

Chairman Theobald called the Town Board meeting to order at 7:10 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 2:00 pm Thursday, December 1, 2022, at the Town of Sheboygan Falls Town Hall and on the Town’s website.

APPROVAL OF MEETING MINUTES FROM November 1, 2022 Town Board Meeting Minutes & November 9, 2022 Special Meeting minutes - A motion to approve the minutes from the November 1, 2022 Town Board Meeting and November 9, 2022 Special Meeting minutes as printed was made by Luebke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer’s Report and Deposit Report was presented. A motion to approve the Treasurer’s report and the November Deposit Report was made by Hanke, seconded by Luebke. Motion carried 4-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Approval of Land Division and Rezone – Randall & Donna Rautmann(59026381400) – The Board was copied on the November 3 Plan Commission meeting minutes. The Plan Commission recommend the request. A motion to approve the land division of 19.80 acres and rezone the parcel from A-1 to A-1-s to allow for the building of one single family residence was made by Meyer, seconded by Leannah. Motion carried 4-0.
- b. Set aside monies designated for Accidental Death Line of Duty & Capital Expenditures in the 2022 Budget – A motion to move \$2000 to the Accidental Death Line of Duty fund & \$113,000 to the Capital Expenditures fund from the general LGIP account was made by Leannah, seconded by Meyer. Motion carried 4-0.
- c. 2nd Amendment to the Highland Hills Master Site Grading Plan – No updates. No action taken.
- d. Resolution #1 2022 / 2023 “Accepting Dedication of Subdivision Roads”- A motion to adopt Resolution #1 2022/ 2023 and accept the roads in Highland Hills Subdivision upon receipt of a lien waiver from the Asphalt contractor and receipt of reimbursement for legal, engineering and clerk fees from the developer was made by Leannah, seconded by Meyer. Motion carried 4-0.
- e. Adopt Ordinance #4 2022/2023, Creating Section 2.09 “Adopting the Wisconsin Municipal Records Retention Schedule ”of the Town of Sheboygan Falls Municipal Code – A motion to adopt Ordinance

#4 2022 / 2023 Creating Section 2.09 “Adopting the Wisconsin Municipal Records Retention Schedule” was made by Leannah, seconded by Hanke. Motion carried 4-0.

- f. Possible Move of January Meeting Date – No action taken. January meeting is January 2nd.
- g. Road Maintenance – Culvert on Alpine has been replaced. A tree that had fallen into the roadway on Meadowlark Rd over the weekend has also been taken care of.

CONSTABLES REPORT- No Constables were in attendance, no report.

FIRE DEPARTMENT REPORT – JFD: No one in attendance – no report. TSFFD: Supervisor Luebke requested a copy of the final, approved Fire Department Ordinance adopted last month.

CHAIRMAN / ADMINSTRATOR REPORT – The Chairman reported that he would like to pass a resolution in the event trees on private property outside the ROW fall into the road and the Town has to clean up & bill the owner. A note was included in the newest newsletter as well. The Board was copied on the solar info we have gathered so far. The Clerk reported the grant amounts will change in 2023 so we have to wait to see what will be available.

SUPERVISORS REPORT – Nothing to report.

Discussion and Approval of this months bills – A motion to approve the bills to be paid in December was made by Leannah, seconded by Luebke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Leannah, seconded by Luebke. Meeting adjourned at 8:04 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls