

TOWN BOARD MEETING MINUTES
FROM May 2, 2022, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Jim Hanke and Adam Luebke. Also, in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 8:30 am Thursday, April 28, 2022, at the Town of Sheboygan Falls Town Hall and on the Town’s website.

APPROVAL OF MEETING MINUTES FROM April 11, 2022, Town Board Meeting minutes - A motion to approve the minutes from the April 11,2022 Town Board meeting as printed was made by Meyer, seconded by Hanke. Motion carried 3-0.

TREASURERS REPORT- The Treasurer’s Report and Deposit Report was presented. A motion to approve the Treasurer’s report and the April Deposit Report was made by Hanke, seconded by Luebke. Motion carried 3-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Glacierland RC&S Phragmites- A motion not to fund the request from Glacierland Resource Conservation and Development Inc Invasive Phragmites found on private lands was made by Meyer, seconded by Hanke. Motion carried 3-0.
- b. Approval of Culvert over 36’ for 59026384910 – Jim Kroeplien would like to install a 42’ culvert on his new parcel along Alpine Rd, created last year. Jim felt the amount of pitch will not cause any issues. Jim was not favorable to installing a clean out as is typically required on culverts over 36’. A motion to allow the 42’ culvert with the condition that the property owner will be liable for any future costs incurred to clean out the culvert was made by Meyer, seconded by Luebke. Motion carried 3-0.
- c. Highland Hills Estates Drainage Revision- It was recently brought to the Town’s attention that the berm along County Road O was not in the Master Site Grading Plan for Highland Hills and will cause drainage issues for lots49-57. The board was copied on an email regarding a plan to correct. Once a final plan is submitted by the developer, the Board will need to approve.
- d. Action to Appoint Town Supervisor to fill Seat – The Clerk did find out that as an appointed Clerk, she has the right to vote when vacant seats are filled. Secret paper ballots are not allowed but paper ballots, signed by each member are. Jeff Ernst has also withdrawn his name for consideration. Paper ballots were handed out. Each member received a paper ballot with Tim & Carols’ name. Carol Leannah won 3-2. Carol will be sworn in at the June 6th meeting.
- e. Road Maintenance
 1. Meadowlark Rd – CTH O to Woodland Rd. – Chairman Theobald presented the Board with a proposal to fix Meadowlark Rd, O to Woodland Rd. Three areas would be pulverized, then a stabilizer is mixed with gravel and lime to help prevent water from penetrating the road bed. The rest would be double chip sealed to give us about 2 years to pulverize and repave. No action was taken.
 2. Meadowlark ROW Clearing - The Clerk gave a brief update.
 3. Shouldering Rio Rd – A motion to accept a quote from Northeast Asphalt to complete appx 820’ of shouldering on Rio Rd was made by Hanke, seconded by Luebke. Motion carried 3-0.

4. Prepwork for Hillside Rd & Spur Rd - The culvert, south of N6047 Hillside Rd was inspected and is in good condition. The road will need to be milled and patched. There is also an area near the NEA pit that will need to be patched and another culvert south of Dassow Park. There may be an area at the intersection of Spur & Hillside Rd too. Quotes were not available for the meeting. Struck and Irwin would like to seal in June. A motion to allow the Chairman or Administrator to approve work up to \$20k was made by Meyer, seconded by Luebke. Motion carried 3-0.

CONSTABLES REPORT- Constable Strassburger was in attendance. He had nothing to report.

FIRE DEPARTMENT REPORT – JFD: None was in attendance, no report. TSFFD: The Clerk obtain a price to install endwalls at the fire house. Supervisor Luebke reported they will clean out culvert for now. CTH C from TT to Sunset Rd is scheduled for next year. Perhaps something can be done at that time.

CHAIRMAN / ADMINISTRATOR REPORT – Chairman Theobald reported that marked trees have been cut down in Dassow Park. Anyone interested can clean up firewood but need to file a liability waiver with the Clerk. The Board Road Tour was scheduled for May 6 at 2pm. The Clerk gave a brief update on project status and the response from WPS about the drainage issue in the ditch along Woodland Rd. The line is 7-9 feet deep.

SUPERVISORS REPORT –Supervisor Luebke had some concerns about recently cold patching done this past Saturday in the rain.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in May was made by Meyer, seconded by Hanke. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Luebke, seconded by Hanke. Meeting adjourned at 7:58 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls