

TOWN BOARD MEETING MINUTES
FROM August 1, 2022, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also, in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 11:00 am Thursday, July 28, 2022, at the Town of Sheboygan Falls Town Hall and on the Town’s website.

APPROVAL OF MEETING MINUTES FROM July 11, 2022, Town Board Meeting - A motion to approve the minutes from the July 11, 2022, Town Board Meeting as printed was made by Hanke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer’s Report and Deposit Report was presented. A motion to approve the Treasurer’s report and the July Deposit Report was made by Leannah, seconded by Luebke. Motion carried 4-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Appoint new member to Plan Commission- A motion to approve Tim Austreng’s appointment to the Plan Commission was made by Meyer, seconded by Hanke. Motion carried 4-0.
- b. Adopt Ordinance #1 2022/2023 – Amending Section 3.05(2) “Regulation of Private Culverts” of the Town of Sheboygan Falls Municipal Code – A motion to adopt Ordinance #1 2022/2023, amending Section 3.05(2) Regulations of Private Culverts of the Town of Sheboygan Falls Municipal Code was made by Luebke, seconded by Hanke. Motion carried 4-0.
- c. 2nd Amendment to the Highland Hills Master Site Grading plan- A 2nd Amendment to the Highland Hills Master Grading Plan is needed. A motion to table was made by Meyer, seconded by Leannah. Motion carried 4-0. The Clerk was asked to invite Engineer, Craig Rusch o the Sept meeting to explain the changes for the Board.
- d. Move September meeting due to Labor Day – A motion to move September’s meeting to September 12 due to the Labor Day holiday was made by Luebke, seconded by Hanke. Motion carried 4-0.
- e. Building Maintenance for Town Hall – Chairman Theobald asked the Board to be thinking of maintenance items that may need to be added to the 2023 budget for the Town Hall, as it will be 15 years old in November.
- f. Approval of WTA 2022 Fall Workshop Attendance – A motion to approve attendance to the Fall 2022 WTA Virtual Workshop was made by Hanke, seconded by Leannah. Motion carried 4-0.
- g. Approval of Alternative Compensation for Constable Strassburger – In appreciation of going above and beyond for helping cleanup Dassow Park and garbage from ditches this year, a motion to spend \$100 for a Fleet Farm gift card for Constable Strassburger was made Luebke, seconded by Hanke. Motion carried 4-0.
- h. Stump Grinding at the Fire House – The Clerk received a quote for \$375 to take out the stump along CTH C at the Fire house. No action was taken.

i. Approval of New Operators License:

1. Russell Doebert
2. Jackie Gierach
3. Paul Hahn
4. Lori Schueller

All paperwork came back in order. A motion to approve an Operator's License for Russel Doebert, Jackie Gierach, Paul Hahn and Lori Schueller was made by Meyer, seconded by Leannah. Motion carried 4-0.

j. Road Maintenance –

1. Hoffmann Rd – Wagner has proposed to clean out catch basins & ROW as an addition to the process they will be doing on Hoffmann Rd. A motion to approve the addition not to exceed \$10,000 was made by Meyer, seconded by Hanke. Motion carried 4-0.
2. Line Painting Meadowlark Rd, Spur Rd & Hillside Rd – A motion to have the County Highway Dept paint centerlines and fog lines on Hillside Rd & Spur Rd & fog lines on Meadowlark Rd was made by Hanke, seconded by Leannah. Motion carried 4-0.
3. Hillside Rd Patching – Northeast Asphalt was unable to get in to patch Hillside Rd before the slurry sealing was completed. The Board felt the road should not be cut now. The Clerk was directed to notify NEA to cancel that project. It will be monitored for future repairs.

CONSTABLES REPORT- Neither Constable was in attendance. No report.

FIRE DEPARTMENT REPORT – JFD: No one in attendance. TSFFD: Supervisor Luebke reported the fire department was stationed at the airport for the T-28 clinic.

CHAIRMAN / ADMINSTRATOR REPORT – Chairman Theobald reported he would like to put together an Emergency Plan for the Town, in the event of a natural disaster. He also reported crack filling on Sumac Rd should be completed soon. The Town will be responsible for 1/3 of the bill. He also reported the Town Counsel is working on updating the FD bylaws. Once completed we will move forward.

SUPERVISORS REPORT –Supervisor Hanke reported there is an issue with a culvert on Willow Rd, between HWY 23 & C. Supervisor Luebke reported there is a hole in the intersection of Pine St & PPP.

Discussion and Approval of this month bills – A motion to approve the bills to be paid in August was made by Leannah, seconded by Meyer. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Luebke. Meeting adjourned at 8:31 pm.

Respectfully submitted,

Jeanette M. Meyer, Clerk/Treasurer
Town of Sheboygan Falls