

TOWN BOARD MEETING MINUTES
FROM February 6, 2023, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members. Absent was Gerald Meyer.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 11:30 am Friday, February 3, 2023, at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM January 2, 2023 Town Board Meeting - A motion to approve the minutes from the January 2, 2023 Town Board Meeting minutes as printed was made by Hanke, seconded by Leannah. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report was presented. A motion to approve the Treasurer's report and the January Deposit Report was made by Luebke, seconded by Leannah. Motion carried 3-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Adopt Standard Mileage Rate for 2023 – The IRS has released the suggested mileage reimbursement rate for 2023 as 65.5 per mile for business purposes. A motion to adopt the 65.5 cent per mile rate was made by Leannah, seconded by Hanke. Motion carried 3-0.
- b. Approval of 2023 ROW Tree Removal Proposals (Woodland & Sumac Rd)- 5 Estimates were received by the 2/6/23 ,7pm deadline. Chairman Theobald opened the bids and the Clerk provided the Board with copies. (Breckenridge Outdoor Services \$23,500, Environmental Solutions Inc., \$21,980, Shufflebotham Tree Service, LLC \$10,000, Jeremy G's Tree LLC \$8,775, and Frontier Electric LLC \$8,500.) A motion to award Shufflebotham Tree Service the 2023 ROW project per the requirements of the Project specs was made by Luebke, seconded by Leannah. Motion carried 3-0.
- c. Approval of CSM submitted by Lynn Messer to reconfigure lot line (380293) – Lynn Messer has submitted a CSM to move his eastern parcel line to decrease his lot size (59026380293) and merge the lands to parcel (59026380292). A motion to approve Messer's request to reconfigure the lot lines was made by Luebke, seconded by Leannah. Motion carried 3-0.
- d. Request to revise Section 7.21.8 (A) (5) (A) & (B) from Jon Marksteiner – Property owner Jon Marksteiner (W3078 CTH J) would like the board to consider revising the Chicken restrictions in Section 7.21 (8) (A) (5) (a & b) to allow chicken enclosures to be on lot lines, instead of 15' off and allow up to 12 chickens and 6 rabbits. The Board was not in favor of making the revision but was open to reviewing it as a Conditional Use Permit.
- e. Road Maintenance –
 1. Crack Filling Meadowlark Rd – (HWY 23 to CTH O) & Willow Rd (CTH C to Sumac Rd) – The Chairman asked the Board to drive the above roads to decide if they should be crack filled. The item will be added to the March agenda.

2. Highland Rd Paving (Playbird Rd to CTH J) - The Chairman asked the Board to drive Highland Rd (Playbird Rd to CTH J) to decide if the Town should pave this year or hold off. The item will be added to the March agenda.
3. Bi-Annual Bridge Inspection Results – The Board was copied on the most recent bridge inspection report from Jim Foshag. The Clerk was asked to get an estimate from the County to complete the work noted for the Playbird Rd Bridge (B-59-0136) & Sumac Rd Bridge (P-59-0120).
4. Snowplowing Issues – The Town has been contacting residents and businesses that are plowing snow into the roadway. 2 letters have been sent out and the issues have been discussed with the property owners / contractors.

CONSTABLES REPORT- Constable Strassburger reported he cleaned up the dishwashers that were dumped near Dassow Park.

FIRE DEPARTMENT REPORT – JFD: No one in attendance – no report. TSFFD: Supervisor Luebke reported the canopy of the front of the Fire House needs to be addressed. Chairman Theobald asked him to get estimates.

CHAIRMAN / ADMINSTRATOR REPORT – The Chairman reported that he would like to clear dead trees and overhanging braches along Woodland Rd, from Willow to Rio, and Sumac Rd, from CTH M to CTH PP, this spring, The item will be on the February agenda. The Clerk reported the Town has applied for an election security grant thru the WI Election Commission. She also reported she received an email from the Highway Commissioner regarding the Woodland Rd bridge replacement. It was unclear how this may affect the 2023 project; she will gather more info and report back.

SUPERVISORS REPORT – Jim Hanke will attend the 2023 WTA District meeting March 4.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in February was made by Luebke, seconded by Hanke. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Leannah, seconded by Luebke. Meeting adjourned at 8:13 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls