

**TOWN BOARD MEETING MINUTES**  
**FROM April 10, 2023, 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 12:00 pm Thursday, April 6, 2023, at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM March 6, 2023, Town Board Meeting - A motion to approve the minutes from the March 6, 2023, Town Board Meeting minutes with the correction to the call to order time of 7:08pm, instead of the 7:00pm time as printed was made by Leannah, seconded by Hanke. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report with a correction to the LGIP Road Improvement account balance to \$57391.15, instead of the 5739.15 as printed and the April Deposit Report was made by Leannah, seconded by Luebke. Motion carried 4-0.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. New Culvert Installation on Highland Rd on parcel 59026383020, across from Twinkle Ln. – Chairman Theobald reported that he did go out an investigate the ditch flow since the snow has melted. His recommendation would be for an elliptical culvert, if the owner needs to go deeper. A motion to allow for the installation of an elliptical culvert on 59026383020 with any ditching the owners cost / responsibility was made by Luebke, seconded by Hanke. Motion carried 4-0.
- b. Possible Awarding of Woodland Rd Bridge Replacement project - A motion to renew the 2023 Building Inspector Agreement with Chuck Mayer, the 2023 Plumbing Inspector Agreement with Scott Winter and the 2023 Electrical Inspector Agreement with David Dulmes was made by Meyer, seconded by Leannah. Motion carried 4-0.
- c. Town of Sheboygan Falls Snowplowing – Chairman Theobald reported that C&S Construction has notified him that they will not be snowplowing for the Town after this 22/23 winter season. He & the Clerk have been working on options for next year: plow the roads ourselves or hire another contractor. Three contractors have been contacted, only one indicated they may be interested. The Town will need to build some kind of salt storage facility on site. Plans for that are in the works as well. No action taken.
- d. Playbird Rd Reconstruction Project Updates – The Chairman, the Clerk, Supervisor Luebke and Engineer Craig Rusch attended the Town of Herman's April Board meeting to discuss

with their Board. They had no objections but suggested talking to the Town of Mosel as they maintain the northwest corner of Playbird & Rangeline. The Town of Mosel has also given their approval. Letters will be mailed out to residents losing trees due to the grading needed in the Right of way. The engineer will be marking the ROW for property owners to see where it actually is to help aid in determining what trees will be lost. The Clerk is still working on grading easements needed on a few properties. Rough road signs will be installed on the stretch west of Hwy 32. An open house for the project will be scheduled in May.

- e. Review of Ordinance #1 2023 / 2024 – Road Restoration – The Board was presented with an updated version for their review. Suggested revisions / clarifications were made. Item will be added to the May agenda.
- f. Tree hanging over Rio Rd near N6220 – The Clerk presented 2 letters that were sent in March to the property owner. No action has been taken to clean up. A motion to remove the hazard and bill the property owner was made by Hanke, seconded by Leannah. Motion carried 4-0.
- g. Road Maintenance -
  - 1. Crack Filling Meadowlark Rd – (HWY 23 to CTH O) & Willow Rd (CTH C to Sumac Rd) – The Clerk reported Crack Filling Service looked at Willow Rd and felt it was too far gone. It isn't worth their time to come out for just Meadowlark Rd. They suggest adding the section from J to Playbird next year. No action.
  - 2. Bi-Annual Bridge Inspection Repair Estimates – Jim Foshag, Sheb Cty Highway Department, provided an estimate to perform bridge repairs on Playbird & Sumac Rd. A motion to approve work on Playbird Rd at an estimated \$3660 and Sumac Rd at an estimated \$2120 was made by Leannah, seconded by Luebke. Motion carried 4-0.
  - 3. Hoffmann Rd work – John Holzman from Scotts Construction presented the Board was a quote of \$18045.00 to chip seal Hoffmann Rd after Wagner completed their stabilization. A motion to accept Scott Constructions' quote of \$18045.00 was made by Leannah, seconded by Meyer. Motion carried 4-0.
  - 4. Meadowlark Rd – CTH O to Woodland Rd. – Wagner was not ready to provide pricing but assured the Clerk the work will get done this year. Scott Construction did provide a quote, but the Board did not make any motion to accept tonight.
  - 5. Pinehurst Ct & Gregory Ln – The Clerk copied the Board on a complaint she received regarding the condition of the road. Submitted Pictures were also shared with the Board. A motion to approve the 1 1/2" Cold Mix Overlay quote from Scott Construction for \$42623.00 was made by Leannah, seconded by Luebke. Motion carried 4-0.

CONSTABLES REPORT- Constable Strassburger was in attendance – Nothing to report.

FIRE DEPARTMENT REPORT – JFD: Chad Curtiss was in attendance – nothing to report.  
TSFFD: Supervisor Luebke reported the response maps may change which may give homeowners a break on their insurance.

CHAIRMAN / ADMINISTRATOR REPORT – The Chairman reported that he, the Clerk and Supervisor Luebke met with the City of Sheboygan Falls regarding sewer related issues. The item will be added to the May agenda for discussion.

The Clerk reported she has received the Board of Review Training materials a training is scheduled for May 9. At 5pm. Our Open Book is June 12 2-4pm and our Board of Review is June 28/23 6-8pm. She also reported the Garage contract with Waste expires 1/1/24. We will be working on getting bids in the next couple of months.

SUPERVISORS REPORT –Supervisor Meyer reported a large hole starting in the cattle crossing under Meadowlark Rd near HWY 23. Supervisor Leannah reported she will be visiting Zimbals to discuss the dumping on their property.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in April was made by Hanke, seconded by Meyer. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Leannah, seconded by Meyer. Meeting adjourned at 9:00 pm.

Respectfully submitted,

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Jeanette M. Meyer, Administrator/Clerk/Treasurer  
Town of Sheboygan Falls