

**TOWN BOARD SPECIAL MEETING MINUTES  
FROM May 25, 2023, 5:30 PM  
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 5:30 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer. There were no audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 2:30 pm Tuesday, May 23, 2023, at the Town of Sheboygan Falls Town Hall and on the Town's website.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Possible Awarding of Salt Bunker Project Bid – Two bids were received by the May 24<sup>th</sup> deadline: Absolute Concrete LLC for \$52931.00 and KSI Inc for \$24460.00. Neither quote included site excavation or any cover. A motion to accept the Bid from KSI Inc for \$24,460.00 was made by Luebke, seconded by Leannah. Motion carried 4-0. Supervisor Luebke will contact 2 excavators to get numbers.
- b. Adopt Ordinance #2 2023 / 2024 Creating Section 2.09 BOR Regulations – Relating to Confidentiality of Income and Expenses Provided to Assessor for Assessment – During the recent BOR training, we discovered we are required to have such an ordinance in our code to protect taxpayers' info. A motion to adopt Ordinance #2 2023/2024 Creating Section 2.09 BOR Regulation – Relating to Confidentiality of Income and Expenses Provided to Assessor for Assessment was made by Leannah, seconded by Hanke. Motion carried 4-0.
- c. Road Maintenance -
  1. Twinkle Lane Culvert Replacement Patch - A motion to accept Northeast Asphalts quote for \$9965.00 to patch over the recent Twinkle Ln Culvert replacement was made by Leannah, seconded by Hanke. Motion carried 4-0.

**CHAIRMAN / ADMINSTRATOR REPORT** – The Chairman reported that he did handle a call from the sheriff's department for excessive mud on the road on May 19. He also reported on an issue on Lot 13 in Pigeon Creek the Town is trying to resolve. The item will be on the June agenda. The Clerk copied the Board on recent letter sent out regarding debris clean up and stop work orders. She also reported she received news that our Town attorney is currently in treatment for cancer. He plans to keep working between treatments; when he is able.

**SUPERVISORS REPORT** –Supervisor Leannah requested the Clerk send out a letter to Kathy Salm to address the dumping on their property.

**ADJORNMENT** – Motion to adjourn was made by Meyer, seconded by Luebke. Meeting adjourned at 6:07 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer  
Town of Sheboygan Falls