

TOWN BOARD SPECIAL MEETING MINUTES
FROM June 22, 2023, 5:30 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 5:30 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and Gary Gartmann.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 12:30 pm Tuesday, June 20, 2023, at the Town of Sheboygan Falls Town Hall and on the Town’s website.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Approval of Conditional Use Permit – Genke Real Estate LLC - Gary Gartmann requested this special meeting to further discuss their CUP request. A motion to take the item off the table was made by Meyer, seconded by Leannah. Motion carried. He was issued a stop work order on June 20, 2023 as excavation of the site is almost completed without any addresses, a shoreland permit, erosion control permit, DNR WDPEs permit, CUP or building permits being issued. Gary stated that was a miscommunication and apologized. Gary emphasized these units will only be used for storage, there is no intent to operate businesses out of units. No person shall inhabit any of the units either. Hours were also discussed as the application contradicted. A motion to allow a conditional use permit for Genke Real Estate LLC / Woodland LLC with the following conditions: strictly storage -no commercial operations, no human habitation, hours of operation set at 6 am to midnight 7 days a week, each unit shall adhere to the Town of Sheboygan Falls “Knox Box Requirement” as set by section 10.08 of the municipal code and be subject to fire inspections, each unit shall be assigned an identifying number or address, contact information for the HOA shall be provided to the Town annually, each unit shall be at least 20 ft apart or be subject to additional state building code compliance for flammable fuel storage over 5 gallons; no outside storage of any items; only downcast lighting may be installed and parcel shall conform to the Town of Sheboygan Falls Sign Regulations as set by section 7.31 of the municipal code was made by Leannah, seconded by Meyer. Motion carried 4-0.

CHAIRMAN / ADMINISTRATOR REPORT – The Chairman reported excavation for the salt bunker is complete. He will contact KSI. He is working to get the covering for the bunker as well.

SUPERVISORS REPORT –Nothing to report.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Luebke. Meeting adjourned at 6:08 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls