

**TOWN BOARD MEETING MINUTES
FROM December 4, 2023, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

PUBLIC HEARING:

- A. Land Division Request – Scott Beaumont (59026380275) The hearing was opened at 7:00pm. Mr. Beaumont was not in attendance. However, neighbor Irene Taylor was. She stated that she was told years ago the lot wouldn't perk. She asked how it could be split. Chairman Skip Theobald stated we can create the lot but it may or may not be buildable that is the owner's responsibility to get it tested. The hearing was closed at 7:03pm.

Chairman Theobald called the Town Board meeting to order at 7:03 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted 2:15 pm Thursday, November 30, 2023, at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM November 6, 2023, Town Board Meeting and the November 13, 2023 Special meeting - A motion to approve the minutes from the November 6, 2023, Town Board Meeting and the November 13, 2023 Special meeting as printed was made by Hanke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report as presented and the November Deposit Report was made by Leannah, seconded by Hanke. Motion carried 4-0.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Approval of Land Division Request – Scott Beaumont 59026380275 – A motion to table to a later meeting so that Mr. Beaumont would be in attendance was made by Leannah, seconded by Meyer. Motion carried 4-0.
- b. Submitted Complaint from Dan & Amanda Ecker (W4273 Playbird Rd) Regarding Potential Flooding and Potential Strangers from neighboring parcel - Dan & Amanda expressed their concerns about building on the parcel next door. The Board heard their concerns but none of them are violating any current ordinances. Mr. Rabe obtained a moving permit to move the chapel to his property and is in the process of obtaining a building permit. No Board action taken.
- c. 2-year Appointment of Election officials – A motion to approve election officials for the 2024/2025 election cycle: Lavonne Athorp, Mary Burbach, Joyce Clemens, Craig Enders, Wendy Heider, Sandra Kauffmann, Rebecca Kuhlow, Dariel Lambrecht, Carol Leannah, Marilyn Meyer, Lorraine Marotz, Mary O'Malley, and Alice Perronne was made by Luebke, seconded by Hanke. Motion carried 4-0.

- d. Set aside monies designated for Building Maintenance Fund and Capital Expenditures in the 2023 Budget – A motion to move \$107,000 to the Capital Expenditures account and create and move \$8000 to a building maintenance account was made by Leannah, seconded by Hanke. Motion carried 4-0.
- e. Possible Move of January 2024 Town Board Meeting – A motion to move the January meeting to January 8, 2024 was made by Hanke, seconded by Meyer. Motion carried 4-0.
- f. Approval of SIMPLE Plan – ‘The Board approved offering the Clerk a retirement plan in the 2024 budget. The Clerk present the Board with a SIMPLE Plan for approval. A motion to have the Clerk put together terms of the SIMPLE Plan for their approval at the January 8 meeting was made by Theobald, seconded by Leannah. Motion carried 4-0.
- g. Salt Bunker Roof – The Clerk provided pictures of the Village of Oostburg salt shed. The Board indicated they not want to install a garage door, they’d like to see sliding barn doors or heavy plastic strips that would be driven thru. The Clerk will contact Clear Span to get a quote.
- h. Playbird Rd Reconstruction Project Updates– The Bids for project were published today & will be again December 11. Due January 8, 2024. Awarding will be February 5, 2024. The Clerk reported that the owners at W2256 Playbird requested an additional tree removed by Interstate Tree Clearing, outside of the ROW. The lawn ruts repairs are not the responsibility of the Town. Cobblestone Landscaping was asked to fix the ditch southwest of Northstar Rd to keep water moving. The Clerk reported AT&T has started moving their utility. She will contact Ben Reisen from Alliant again. TDS has confirmed they need to move 2 pedestals and some cable but are choosing to do so next year after stumps are removed.
- i. Road Maintenance –
 - 1. Woodland Rd Bridge – Wagner is not yet done.

CONSTABLES REPORT- Constable Strassburger was in attendance. He had nothing to report.

FIRE DEPARTMENT REPORT – JFD: Noone in attendance – no report.

TSFFD: Supervisor Luebke reported A Chappa isn’t interested in working on the awning. Luebke also reported there is a problem with the rubber roof between the hall and the garage. The Clerk will get him the name and number of the gentlemen that worked on the roof a number of years ago.

CHAIRMAN REPORT – The Chairman reported the early fill salt order is in the salt bunker and covered. He will be working with C&S to get the 3 loads they had moved in the coming weeks.

ADMINISTRATOR REPORT – Meyer reported tax bills should out early next week. She has received a letter from the PSC about an application they have received for upgrades to the Alliant Energy Plant. Lot 64 & Lot80 in Highland Hills have grading / drainage issues; occupancy permits cannot be issued without resolution. She also received notice that Kohler Power Systems on CTH LS will be looking for permission to extended the sewer agreement to include them – more to come.

SUPERVISORS REPORT –Supervisor Leannah reported that she attended the Airport Advisory Committee meeting. The FBO sale from Burrows to the County will be finalized in February.

Discussion and Approval of this month’s bills – A motion to approve the bills to be paid in December was made by Leannah, seconded by Luebke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Leannah. Meeting adjourned at 8:33 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls

APPROVED