

**TOWN BOARD MEETING MINUTES
FROM October 7, 2024, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted Thursday, October 3, 2024, at 2:45pm at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM September 3, 2024 Town Board Meeting - A motion to approve the minutes from the September 3, 2024 Town Board Meeting as printed was made by Hanke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report as printed and approval of the September Deposit Report was made by Leannah, seconded by Hanke. Motion carried 4-0.

Johnsonville Fire Department Report – New JFD fire chief Jackson Wimmmler was in attendance, Chad Curtiss has officially retired.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Move November Town Board Meeting due to the November 5th Election – A motion to move the November monthly meeting to November 11 was made by Leannah, seconded by Luebke. Motion carried 4-0.
- b. County Bridge Air Petition – Highland Rd Culvert Replacement – A motion to approve the County Bridge Aid Petition of the Town of Sheboygan Falls for Culvert on Highland Rd for \$12,122.03 to be received in 2025 was made by Luebke, seconded by Leannah. Motion carried 4-0.
- c. County Bridge Air Petition – Woodland Rd Culvert Replacement – Paperwork is forthcoming. A motion to approve the County Bridge Aid Petition of the Town of Sheboygan Falls for Culvert on Woodland Rd for \$115,065.31 to be received in 2025 was made by Leannah, seconded by Meyer. Motion carried 4-0.
- d. Sheboygan County Sales Tax Revenue Sharing 2025 Agreement – A motion to approve the Sheboygan County Sales Tax Revenue Sharing 2025 Agreement was made by Leannah, seconded by Luebke. Motion carried 4-0.
- e. Ordinance #1 2024/2025 – Amending Chapter 5.05 Public Nuisance Code – After some discussion and questions about the language in the ordinance, no action was taken. The Clerk will contact the Town's legal counsel to setup a special meeting.

- f. Submitted Complaint – Continuous Rubbish Burning at W2918 CTH C – The Clerk received a written complaint from Debbie Wills, W3047 CTH C about continuous burn of rubbish, furniture, plastics and appliances at W2918 CTH C. The Clerk spoke with our area’s DNR warden but was informed that unless it is a business burning, action would fall on the Town. The Board will discuss with the Town’s counsel at their special meeting.
- g. Town of Lima Emergency Services Agreement – The Town of Lima Town Board has accepted the terms of the newly renegotiated 3 year agreement to start January 1, 2025 and end December 31, 2027. A motion to table and negotiate different terms was made by Meyer, no second. Motion died. A motion to approve 3 year Emergency Service Agreement with the Town of Lima (2025 \$38,417.56, 2026 \$39,685.34, 2027 \$40,994.96) was made by Leannah, seconded by Luebke. Motion carried 3-1. (Meyer opposed).
- h. Possible Town of Sheboygan Falls Fire Department Payout Policy Change – The Town of Sheboygan Falls Fire Department rescinded their request to change the current payout policy. No action taken.
- i. 6’-20’ Structure Listing – The Clerk requested a copy of the 6’-20’ structure listing compiled by Sheboygan County Highway Department to be submitted to WI DOT. A motion to accept the listing as presented was made by Leannah, seconded by Luebke. Motion carried 4-0.
- j. Highland Hills Fourth Amendment Grading Plan Update – The Clerk has not received any correspondence from Ramesh Kapur as to his status of the regraded he planned to do. It is past the August 31, 2024 deadline. The Clerk will request an update and add to the special meeting planned with the Town’s legal counsel.
- k. Road Maintenance -
1. Ditch Re-grading along N6062 Alpine Rd – The property owner did not agree to pay for the culvert materials (labor was to be paid for by the Town) that were supposed to be used to replace 2 of the 3 private culverts on the property as part of the plan. As a result, the plan was revised to only excavating the right of way to prevent water from draining onto the road. If any of the culverts obstruct the flow of water in the future, the property owner will be responsible for the full replacement cost and will need to obtain a permit from the Town.
 2. Culvert on Bridgewood Rd, south of N5251 – The Board was presented with a quote of \$5475.00 from Northeast Asphalt to wedge over the heaved culvert. A motion to accept the quote from Northeast Asphalt was made by Leannah, seconded by Meyer. Motion carried 4-0.
- Playbird Road updates – the 1st proof roll failed so Buteyn Peterson did have excavate and improve the base in some areas. Paving should be completed shortly after that work is done.

CONSTABLES REPORT- Neither Constable was in attendance. No report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported tonight is the fire department’s Fire Prevention Night held at the airport. He also reported that when the truck had their annual inspection, 6 tires need to be replaced and a valve has to be repaired. The request will be added to the next agenda. He is looking at having some roof repairs done in 2025 as well as carpet replaced and possibly addressing the failing awning. They have the

opportunity to replace their Command 2 truck for \$65,000-\$80,000. Orange cross is interested in purchasing the current truck. More details to come.

CHAIRMAN REPORT– The Chairman reported on the recent WTA unit meeting he attended. He reported Buteyn was not able to complete the ditch work on Meadowlark Rd, just south of Playbird whil in the area. He will look at some other options to resolve the drainage issue on the east side of Meadowlark for Keith Henning.

ADMINSTRATOR REPORT – Clerk Meyer reported on a potential project coming up at W2940 CTH C to clean up the property and fix some issues inside. More to come.

SUPERVISORS REPORT –Supervisor Meyer reported there is a hole on Northstar Rd that needs cold patch. Supervisor Leannah asked to have more information added to the upcoming newsletter about calling the Sheriff's Department before burning brush. Supervisor Luebke expressed his displeasure with the work that was done on Willow Rd between CTH C & HWY 23.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in October was made by Leannah, seconded by Hanke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Leannah. Meeting adjourned at 8:57 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls