



Town of Sheboygan Falls

W3860 CTH O, Sheboygan Falls, WI 53085
(920) 467-1922

Email: clerk@townofsheboyganfallswi.gov
Website: www.townofsheboyganfallswi.gov

2024/2025 Newsletter

Town Board Members

Chairman

Lyman Theobald (2023–25) (920) 467-6518

Supervisors

Gerald Meyer (2023-25) (920) 467-2123
Carol Leannah (2023-25) (920) 467-2068
Adam Luebke (2024–26) (920) 207-6717
James Hanke (2024-26) (920) 627-5568

Constables

Aaron Strassburger (2023-25) (920) 207-1352
Michael Koepke (2023-25) (920) 948-2282

Clerk/Treasurer

Jenny Meyer (920) 467-1922

County Board Supervisors

Christian Ellis - District 18 (920) 395-8403
(areas south of CTH O & Ward 3)
Charlette Nanning – District. 13 (262) 427-8087
(areas north of CTH O)

Assessor – Accurate Appraisal 1-800-770-3927

Clerk Office Hours

Monday 3:00 pm – 5:00 pm
Wednesday 9:30 am – Noon
(Other hours by appointment)
(920) 467-1922

All meeting notices and agendas are posted at the Town Hall (W3860 CTH O) and the Town's website: www.townofsheboyganfallswi.gov.

Town Board Meetings are held the 1st **Monday** of every month at the Town Hall starting at **7:00pm** unless noticed otherwise. Additional meetings can be scheduled anytime as needed.

We have started an **email notification list**.

If you'd like to receive notices via email regarding elections, garbage pick-up changes, upcoming events or important dates, town updates, major road work projects and our annual newsletter, please send an email to clerk@townofsheboyganfallswi.gov and request to be added. Or call the number above to be added.

Town of Sheboygan Falls Elections

Spring Primary – **February 18, 2025**, if required.

Spring Election – **April 1, 2025** (Town Chairman, 2 Town Supervisor seats, 2 Constable seats will be on the April 2025 ballot)

Nomination papers for Town Board Office seats can begin to be circulated **December 1, 2024** and are due by 5:00pm **January 7, 2025**. Any qualified Town of Sheboygan Falls resident wanting additional information should contact the Town Clerk.

All elections are held at the Town Hall. Polls are open 7:00am – 8:00pm on each Election Day.

Voters can go to www.myvote.wi.gov to register to vote, request an absentee ballot or find more information on Wisconsin elections.

Anyone interested in becoming a poll worker should contact the Town Clerk at (920) 467-1922. Paid training is provided.

Other 2025 Dates to Remember

January 7, 2025 -last day to file nomination papers 5pm
January 31, 2025 - last day to pay 1st 1/2 taxes

March 31, 2025 - dog licensing deadline

April 15, 2025 – Annual Meeting

May 2025 – Watch for Open Book and
Board of Review Notice

July 31, 2025 - last day to pay 2nd 1/2 Taxes

Snow Removal Season

Wagner Excavating, INC is our snowplowing contractor for Town roads for the upcoming 24/25 winter season.

To report hazardous winter road conditions:

- Residents living on a **State or County Highway** call the Sheriff's Department at (920) 459-3112.

-Residents living on a **Town Road** – call Wagner Excavating at (920) 980-3334.

If you experience property damage due to snowplowing:

Residents living on a **State or County Highway** call the Sheboygan County Highway Department at (920) 459-3822.

Residents living on a **Town Road** – call the Town Hall at (920) 467-1922.

A reminder for everyone regarding snow removal:

Shoveling, blowing, or plowing snow from driveways or parking lots into town roads (including pushing snow across the street) can cause serious traffic hazards. Leaving mounds of snow in the public roadway creates unnecessary hazards for motorists and pedestrians and causes increased time in clearing or *re-plowing* the roads and can damage equipment when it freezes.

If it does occur and when possible, property owners will be notified to remove and asked to refrain in the future. If it is a safety hazard, the Town will clear and send the bill to the property owner. Please advise any snow removal service you hire.

Driveway Maintenance Reminder

As the fire and rescue equipment has gotten bigger and heavier over the years, please take a moment to check if your driveway is being maintained to the following requirements to ensure rapid fire or rescue services.

- Driveway should be 11 feet minimum.
- Vertical clearance should be 15 feet minimum
- Driveway base should be solid gravel or an equivalent.

Driveway Maintenance is the responsibility property owner.

Mailbox Reminder

Mailboxes are to be installed in compliance with the requirements of the US Postal Service <https://www.usps.com/manage/mailboxes.htm> and following guidelines of the Wisconsin Department of Transportation <https://wisconsindot.gov/Pages/doing-bus/real-estate/roadsides/encroachments.aspx>

Mailbox Maintenance is the responsibility of the property owner.

Building Permits

Permits are required for projects over **\$1,000.00** for remodeling, furnace, windows, siding, roofs, culverts, and any other general projects. Please contact the Clerk/Treasurer for more information and to get a building permit. Building permits are good for one (1) year. Permit applications are available on our website.

Just a friendly reminder, the penalty for starting a project before obtaining a building permit is double the cost of the permit.

Building permits for homes, barns, garages, sheds, decks, or any other type of **home additions** require you to have Sheboygan County Planning's approval first. Their number is (920) 459-3060. They will need a drawing of the new building along with the existing buildings and septic areas. After you receive County approval, the Town can issue a building permit.

This process can take several weeks. Make arrangements for approval **before** you start construction, so any delays won't cause you any inconvenience.

2025 Dog Licensing Information

Dog licenses for 2025 will be available in the Clerk's office beginning Mid – DECEMBER. (All 2024 licenses expire December 31 - regardless of when they were issued during the year.) By State Statute, the owner of any dog kept in the Town of Sheboygan Falls over 5 months old, must be licensed by March 31. An owner acquiring a new dog greater than 5 months of age must obtain a license within 30 days of acquiring / ownership.

Neutered/Spayed dogs - \$5

Unaltered dogs - \$12

Kennel license - \$55

****A late fee of \$5 PER DOG will be charged after April 1st****

Please forward this information to any renters you may have.

To obtain a license by mail, please submit a current rabies vaccination certificate, the appropriate fee (check made payable to Town of Sheboygan Falls) and a self-addressed stamped envelope to:

Town of Sheboygan Falls
W3860 County Road O
Sheboygan Falls, WI 53085.

You may also request a dog license in person during office hours or place in the drop box. Payment & certificates can also be included with your tax payment.

*Remember to include a self-addressed stamped envelope for their return.

Tax Collection

Payments can be made to the Town of Sheboygan Falls through January 31, 2025. Please include the Tax bill payment slip. (Do not forget to include your dog license fee (see separate box for fees.)

Payment options are as follows:

**1. Mail payments to: Town of Sheboygan Falls
W3860 CTH O
Sheboygan Falls, WI 53085**

If you are requesting a receipt, please enclose a self-address stamped envelope.

2. Locked drop box: located to the left side of the double doors of the Town Hall entrance at any time. If you are requesting a receipt, please enclose a self address stamped envelope.

3. In Person: Monday - 3:00pm to 5:00pm, Wednesday - 9:30am to 12:00pm. (Closed 12/25/24 & 01/01/2025) Please call (920) 467-1922 if you need to make an appointment. **Cash is not accepted for tax payments.**

4. Bank: National Exchange Bank & Trust will be collecting tax payments from Town of Sheboygan Falls taxpayers. You will need to provide the stub from your tax bill(s) with your payment. Payments will be processed as time allows. It is encouraged that payments are dropped off in the drive thru or in the night deposit box. If you'd like a receipt, you will need to provide a self-addressed stamped envelope with your payment.

Friendly reminder: 2nd Half of Tax Payments are due by **July 31, 2025**. By state statute, the County Treasurer collects all 2nd half payments. Any payments sent to the Town Hall are forwarded to the County Treasurer's Office.

Fireworks Permits

Permits for fireworks are required in the Town of Sheboygan Falls. Applications are available from the Town Clerk or on our website at www.townofsheboyganfallswi.gov.

The applicant must provide a copy of the homeowner's insurance, the \$25 fee per event and the complete application form. After approval, the Permit Holder must provide a copy to the Sheboygan County Sheriff's Department.

See application for Safety Requirements and Restrictions

Garbage and Recycling

For 2025, the garbage collection charge included on your tax bill is \$197.00 per household. **Our pickup day remains Wednesday.** 2025 holidays affecting pickup are New Years Day, Memorial Day, Labor Day, Thanksgiving and Christmas, pickup is moved to Thursday. Garbage carts should be curbside by 6:00 AM.

All items must be in the carts; any items left next to the carts will not be picked up. Pickup is for residential waste - our contract does not include business or yard waste pickup. Please call Waste Management at 1-888-960-0008 if you have any questions, if your pick-up is missed or for cart repairs. Make sure to use our Customer ID# 000082287672373. If you have trouble after trying, please contact the Clerk's office.

On pickup day, your carts should be 3 feet apart with the arrows on the lid pointing to the road. To avoid damage to property, place the cart at least three feet away from mailboxes, lamp posts, other fixed objects. Place your cart on as level of a surface as possible, but away from low hanging tree branches. Lids should be closed on the carts in order to stop material from spilling or blowing.

If your cart(s) are kept at the end of your driveway on non-pickup days, neither Waste Management or the Town is responsible for any damage or replacement.

- **RECYCLABLES:** We have been notified that plastic bags are damaging Waste Management's recycling equipment. Going forward, recyclables shall be placed loosely in your cart without using any plastics bags. Plastic grocery or packaging can be dropped in receptacles at most grocery stores. In the future, Waste Management will be assessing a Contamination Charge to property owners for using plastic bags with their recyclables. Paper, shedding, mail, newspapers and like items can be sealed in a paper bag then placed in cart. All accepted recyclables can be co-mingled in your recyclable container. More info can be found at <https://www.wm.com/us/en/recycle-right/recycling-101>.
- **GARBAGE:** Anything not recyclable. If in doubt, throw items in the garbage. However, the following items are **not** accepted curbside: construction debris, furniture, metal items, appliances, cement, tires, E-waste, batteries, oil, hazardous waste, or items exceeding 50 lbs.
- **EWASTE:** (As of September 2010) TELEVISIONS, COMPUTERS, MONITORS, KEYBOARDS, MICE, HARD DRIVES, CAMERAS, VCR'S, CELL PHONES, along with other electronics can no longer be disposed of in your garbage. These items must be disposed separately. Please check the Wisconsin Department of Natural Resources website at: <http://dnr.wisconsin.gov/topic/Recycling> for a more information.

Ewaste items can be taken to **Redemption Recycling LLC**, 3417 Weeden Creek Rd, Sheboygan. They are open Monday thru Friday 8am – 3pm (except holidays.)

Items taken according to their website (as of 11-02-2024) include: Televisions, Desktop Computers, Laptops, Mobile Devices, Circuit Boards, Cameras, Computer Accessories, Computer Parts, Video Gaming Systems, Power Supplies, Printers, Network Equipment, Radio & Stereo Equipment, VCR /DVD Players, Fax Machines and Microwaves.

Fees may apply.

Please contact them at redemptionrecycling@gmail.com for a list of accepted items and current pricing. You can also visit their Facebook page for current Ewaste collection events.

Right of Way (ROW)

The Town appreciates our residents maintaining and enhancing their property. Thank you.

WI State Statues charge the Town with the responsibility of maintaining safe travel on all Town roads. This includes the authority to cut or trim trees, overhanging branches and brush growing within the 33 foot Right-of-Way (ROW) (from the centerline) on all Town Roads. Section 3.01 of the Town Ordinances states no person shall plant or place obstructions in the 33 foot Town ROW without Town Approval. If you have plantings, please be aware they can be damaged, trimmed or removed when snowplowing or ditch cutting.

For aesthetic purposes property owners may trim, cut or remove their plantings located in the 33 ft ROW. We also ask you to remove obstructions like fencing, metal posts, large rocks or field stone piles.

Trees: Although beautiful and useful, remember to be mindful where they are planted – a small tree eventually grows into a large one. Property owners may notify their electric utility company about trees growing near power lines, however tree management on private property is the responsibility of property owners. In 2022, the Town began taking down trees that were located in the ROW on Town roads as time and budget allows. If you observe trees that should be addressed, please contact the Clerk at (920) 467-1922 or email at clerk@townofsheboyganfallswi.gov.

If any tree(s) located outside the 33 foot ROW falls onto a Town road, the property owners can be billed for the cost of clean-up. If the fallen tree poses a travel safety risk, the Town will remove and bill the property owner. If the tree has fallen only within the ditch, the property owners will be notified and given 15 days to remove. If not addressed, the Town will remove the tree and bill the property owner.

Driveway / Culvert Permit: Section 3.05 & 3.06 require a permit for the replacement or installation of a driveway or culvert on all Town Roads. Contact the Clerk's Office to get a permit. If you live on a County or State Highway, you will need to contact the Sheboygan County Highway Department at (920) 458-3922.

Additionally, Section 3.02 states no person shall alter a ditch or embankment without a permit. Failure to obtain a permit can lead to penalties.

Burning in the Town

We have seen an increased number of false alarm fire calls for large brush burning and unattended large fires recently.

Call before you burn

In addition to obtaining a free DNR burning permit (dnr.wisconsin.gov), we ask you to simply call the County Sheriff Department Non-Emergency number at **(920) 459-3112** and call both fire department chiefs (below) each time before burning brush.

Robert Kroeplien **920-698-1779**
Jackson Wimmler **920- 838-4705**

This will help prevent the fire departments from unnecessarily getting called out; helping avoid volunteer burnout and wasting resources.

Due to the increased number of calls, the Town has adopted a policy regarding false alarm calls.

Going forward, if the fire department receives a page from county dispatch because a property owner / tenant failed to call the sheriff's department and the fire chiefs, the Town will issue one warning to the property owner.

If a fire department gets called out after the warning, the property owner will be billed per the fire departments equipment fee schedule. Unpaid charges can be added to a future tax bill.

**Wishing Everyone a
Happy and Healthy
New Year!**