

**TOWN BOARD MEETING MINUTES**  
**FROM January 6, 2025, 7:00 PM**  
**HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Amended Notices were posted Friday, January 3, 2025, at 4:30pm at the Town of Sheboygan Falls Town Hall and on the Town’s website.

APPROVAL OF MEETING MINUTES FROM December 2, 2024 Town Board Meeting - A motion to approve the minutes from the December 2, 2024 Town Board Meeting as printed was made by Leannah, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer’s Report and Deposit Report were presented. A motion to approve the Treasurer’s report with the correction showing the balance in the LGIP Road Improvement account of \$62,630.12 with a cash balance of \$2,212,847.03 and approval of the December 2024 Deposit Report was made by Hanke, seconded by Leannah. Motion carried 4-0.

Johnsonville Fire Department Report – No one was in attendance, no report.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Playbird Rd Reconstruction Loan (#709) Update and Possible Refinance – Clerk Meyer reported the Town has received its funds from the DOT for the grant (\$1,207,017.64) and has been applied to Loan 709. The remaining balance is \$392722.15. Loan 709 is due October 2025 and has a rate of 5.65%. The Clerk was asked to gather updated loan rates to consider refinancing. The item will be added to the February agenda.
- b. Approval of County Bridge Aid Petition – Woodland Rd Culvert (2023) – A motion sign the County Bridge Aid Petition for the Woodland Rd Bridge Replacement completed in 2023 for \$115,065.30 was made by Leannah, seconded by Luebke. Motion carried 4-0.
- c. Road Maintenance -
  - 1. Sunrise Ln discussion with Gordon Hemb – Mr Hemb expressed his concerns with some drainage issues along Sunrise Ln. The discharge from a sump pump at N6105 recently flooded the road and has resulted in icy covering the road. He reported there are issues with water on the road in spring as well. Chairman Theobald instructed the clerk to send a letter to the owner as water cannot be diverted to the roadway. Barricades will be put up to warning drivers until the ice melts. Currently, there is only on dwelling on the road being occupied. He will also look into water drainage in spring.
    - Chairman Theobald reported he would like to address the trees in the swampy area south of Willow Rd, this winter, weather permitting.

- Supervisor Meyer reported he has received some call about some trees along Meadowlark Rd that are hanging low over the road.

d. Moved after agenda item 11, see page 2

e. Moved after agenda item 11, see page 2

f. Moved after agenda item 11, see page 2

CONSTABLES REPORT- Both Constables were in attendance. Constable Strassburger reported he picked up 3 bags of garbage on Alpine Rd, near the bridge. He was able to donate some of the toys that were in a tote. Constable Koepke had nothing to report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported the new water softener has been delivered. He also reported the number of calls for the fire department was down 50 calls from the previous year. They are no longer being called out for Alpha calls. They have discovered that fire inspections are being duplicated, and some are missing. They will work with Johnsonville to get the issue resolved. He asked the Clerk to send a fire call education letter to H&H Utilities.

CHAIRMAN REPORT– Chairman Theobald reported our early fill sale was delivered. He is watching our supply for reordering. He also reported that when we had snow, he noticed some residents plowing across the roadway but not plowing the snow out of the ditch further back or out of the right-of-way, causing a potential hazard. If the Board sees any of this, the Town will need to send a letter to the property owner. He also reported farms need to put mud back in the field instead of dumping / filling in ditches when they scrap.

ADMINISTRATOR REPORT – Meyer reported that a snowplowing /mailbox issue on Warbler Ln had been resolved. A warning letter was sent to W2249 Crestview Ln for not calling the sheriff's department & Fire chiefs. She is working with Buteyn to install 45mph signs on Playbird east of HWY 32 per the plan and she gave an update from the January 2 WTA unit meeting.

SUPERVISORS REPORT –Supervisor Leannah if the Town has received any feedback from road brining from residents. The Clerk has not received any calls to date.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in January was made by Leannah, seconded by Hanke. Motion carried 4-0.

**Agenda item 6d** The Town Board intends to convene into closed session pursuant to Wis. Stat 19.85 (1)(g) for the purpose of conferring with legal counsel for the Town who is rendering oral or written advice concerning strategy to be adopted by the Town with respect to litigation in which the Town is or is likely to become involved; and pursuant to Wis. Stat 19.85 (1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require in a closed session. During the closed session, the Town Board will discuss ordinance enforcement action and negotiation regarding specific properties with the Town.

A motion to go into closed session was made by Leannah, seconded by Meyer. Roll call vote: Hanke, Aye, Luebke – Aye, Leannah – Aye, Meyer – Aye, Theobald – Aye. Motion carried 5-0. Closed session started at 8:10pm.

Herin occurred closed session.

**Agenda item 6e** The Town Board intends to reconvene into an open session to take action related to the subject matter of the closed session.

A motion to reconvene into open session was made by Leannah, seconded by Hanke. Motion carried 5-0.

**Agenda item 6f** Discussion, Negotiation and Possible action regarding subject(s) of closed session.

A motion to pursue a revised agreement with the property owner of W2940 CTH C allowing him to park a semi-trailer on the hard surface of his driveway, out of the right of way, for 1 year after renovation / rehab project starts - requiring 6 month updates with a possible extension and require no new accumulation of person property outside the trailer as he has made great progress to clean up the previous accumulation of items was made by Leannah, seconded by Luebke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Leannah. Meeting adjourned at 8:25 pm.

Respectfully submitted,

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Jeanette M. Meyer, Administrator/Clerk/Treasurer  
Town of Sheboygan Falls