

TOWN BOARD MEETING MINUTES
FROM February 3, 2025, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors: Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted Friday, January 31, 2025, at 1:00pm at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM January 6, 2025 Town Board Meeting - A motion to approve the minutes from the January 6, 2025 Town Board Meeting as printed was made by Leannah, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report with the correction showing the next payment for loans 705 & 708 in 2025, not 2024 and approval of the January 2025 Deposit Report was made by Leannah, seconded by Luebke. Motion carried 4-0.

Johnsonville Fire Department Report – No one was in attendance, no report.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Playbird Rd Reconstruction Loan (#709) Possible Refinance – Clerk Meyer reported the rates have gone up a little from the January meeting. National Exchange Bank would offer a 5-year loan at 5.5%, the Board of Commissioners of Public Land was at 6%. A motion to refinance Loan 709 with National Exchange Bank, if the fees were \$500 or under, for a 5 year term with 5.5% interest was Leannah, seconded by Luebke. Motion carried 4-0.
- b. Adopt Standard Mileage Rate - 2025 – A motion adopt the 2025 IRS business mileage rate of \$.70, effective February 3, 2025, was made by Luebke, seconded by Leannah. Motion carried 4-0.
- c. Approval of Consent Agreement – Lot 78 Highland Hills (59026393018) – During Terratec's Phase 2 (AS-built) review on Lot 78, it was discovered the home was built to low. The issue will need to be resolved prior to occupancy. Paceline Construction has submitted a proposed revised grading plan so there will not be drainage issues as a result. Craig Rusch did look it over and has approved the plan. Attorney Parmentier has provided a Consent Agreement between the Town & the Property Owners to be recorded on the deed. A motion to approve the Consent Agreement and authorize its execution and recording only upon first being reimbursed for all of the Town's costs related to the matter was made by Leannah, seconded by Luebke. Motion carried 4-0.

- d. Approval of New Operator License – Joshua Van de Castele – Paperwork was in order. A motion to approve a New Operator License for Joshua Van de Casteel was made by Hanke, seconded by Meyer. Motion carried 4-0.

- e. LRIP – S Grant Application – Rangeline Rd – The Clerk contacted WI DOT. The Town can apply for a grant every 2 years. The next cycle’s deadline is September 2025, awarding in January 2026. A motion to pursue a LRIP – S grant application for Rangeline Rd, using what can be used from a previous application, was made by Meyer, seconded by Luebke. Motion carried 4-0.

CONSTABLES REPORT- Constable Koepke was in attendance. He had nothing to report. Constable Strassburger could attend but passed along he also didn’t have any report to share

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported all of the new plumbing items are in, they have not been installed yet. He also reported that the officers are meeting with Johnsonville Fire Department’s officers tonight

CHAIRMAN REPORT– Chairman Theobald reported he had a meeting with the fire chiefs and officers from each fire department on January 27 to discuss fire calls. He reiterated the Town is not looking to ban burning, we are just asking residents to call in larger burns first. It will take some time to educate everyone. He also reported the trees have been cleared in swampy area on Willow Rd (south of CTH PP) & Highland Rd (south of Playbird). We have had some issues with residential sump pump discharging into the ROW and then icing up with the extended cold, especially without snow this winter. The Clerk will be sending letters to the property owners advising them of steps that the Town can take and then charge them per Chapter 86 of the state statutes.

ADMINSTRATOR REPORT – Meyer reported her office assistant has resigned to go back to teaching. The position is open again.

SUPERVISORS REPORT –Nothing to report.

Discussion and Approval of this month’s bills – A motion to approve the bills to be paid in February was made by Hanke, seconded by Leannah. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Leannah, seconded by Hanke. Meeting adjourned at 7:56 pm.

Respectfully submitted.

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls