

TOWN BOARD MEETING MINUTES
FROM April 7, 2025, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Clerk / Treasurer Jeanette Meyer Called the Town Board meeting to order at 7:00 PM.

Board members present were Town Supervisors Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members. Chairman Lyman Theobald and Supervisors Gerald Meyer were both absent.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted Thursday, April 3, 2025, at 2:30pm at the Town of Sheboygan Falls Town Hall and on the Town's website.

In the Chairs absence, a motion to nominate Carol Leannah to run tonight's meeting was made by Luebke, seconded by Hanke. Motion carried 3-0.

APPROVAL OF MEETING MINUTES FROM March 3, 2025, Town Board Meeting - A motion to approve the minutes from the March 3, 2025 Town Board Meeting as printed was made by Luebke, seconded by Hanke. Motion carried 3-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report as read and approval of the March 2025 Deposit Report was made by Hanke, seconded by Luebke. Motion carried 3-0.

Johnsonville Fire Department Report – No one was in attendance, no report.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Review of Resolution #1 2024/25 Resolution Supporting the dedication of Centralized Support for Zoning and Planning – The Board was presented a copy for review. The item will be added to the May agenda.
- b. Approval of 2025 Inspector Agreement- Building/HVAC, Plumbing & Electrical – A motion to approve the 2025 Inspector Agreements for Dan Goodine (Building / HVAC) & Scott Winter (Plumbing) at their current rate & David Dulmes (Electrical) at a rate of \$235 per home was made by Luebke, seconded by Hanke. Motion carried 3-0. The new home fee will need to be reviewed.
- c. Approval of New Operator License – Daniel Flood – All paperwork was in order. A motion to approve a new Operator License for Daniel Flood was made by Luebke, seconded by Hanke. Motion carried 3-0.
- d. Submitted Complaint from Eric Richter regarding snowplowing issue on Woodland Rd – Eric Richter was in attendance to discuss. The Board was copied on his submitted complaint and pictures. The area where the sod was removed, while plowing in last snowfall is in the right-of-way. The Board apologized but explained the 33 right of way, stated this does unfortunately happen when there is no longer frost in the ground and informed him the sod

would not be repaired by the Town. The Clerk was asked to share with the Chairman and Wagner Excavating.

e. Road Maintenance – No items discussed

CONSTABLES REPORT- Both Constables were in attendance. Nothing to report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported they have been awarded a FAP grant for \$20,000. They plan to apply it to a new pick-up truck. More info to come on the new truck they are looking to purchase. They also were awarded a \$5000 grant from Suretec to fund community aid. They have purchased “Stop the Bleed “ Kits for each classroom in the Sheboygan Falls School District.

CHAIRMAN REPORT– In Chairman Theobald’s absence, the Clerk reported on the WTA unit meeting, the County’s EMS / Fire Department presentation is available if the Board wants the presentation emailed to them (The Clerk wasn’t able to get it the presentation pulled up tonight.) There was a proposed example of what a new map might look like printed for the Board. She also reported we will need to add some gravel to the low area on the Dassow Park driveway.

ADMINISTRATOR REPORT – Meyer reported the Playbird Loan (709) refinance paperwork has been signed, for a 5 yr 5.5% term. She also reported that the process server made 5 attempts to serve Mr. Panzer the consent agreement for his signature. They reported his vehicle was in the drive 2 of the 5 attempts but no one answered the door. The agreement was mailed March 26th.

SUPERVISORS REPORT –Supervisor Hanke reported the on a washout in the ditch work done last fall on the east side Meadowlark Rd, south of Playbird Rd.

Discussion and Approval of this month’s bills – A motion to approve the bills to be paid in April was made by Hanke, seconded by Luebke. Motion carried 3-0.

ADJORNMENT – Motion to adjourn was made by Luebke, seconded by Hanke. Meeting adjourned at 8:02 pm.

Respectfully submitted.

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls