

**TOWN BOARD MEETING MINUTES  
FROM November 3, 2025, 7:00 PM  
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL**

Chairman Lyman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted Thursday, October 30, 2025, at 1:30pm at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM October 6, 2025, Town Board Meeting and October 21, 2025 Special Town Board Meeting Minutes - A motion to approve the minutes from October 6, 2025 Town Board Meeting and October 21, 2025 Special Meeting Minutes as printed was made by Leannah, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report as presented and approval of the October 2025 Deposit Report was made by Hanke, seconded by Luebke. Motion carried 4-0.

Johnsonville Fire Department Report – No one was in attendance, no report.

**DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:**

- a. Sheboygan Falls School District Presentation request from Chuck Otte – School Board members: Scott Kuehn, Gary Thelen and John Mauer presented information about the school district as a way to improve communications with Towns and Villages in the district and better inform the public. They would like to continue on a biannual basis. No action taken.
- b. Adjustment to Fire Service Charges – W2918 CTH C request from William Orvis – William Orvis asked the Board to allow him to pay the charge he received in March 2025 over time as opposed to adding to the upcoming tax bills. He proposed paying \$300 per month by the end of each month, with the first payment due December 30, 2025. The Clerk will send him a reminder around December 1st and Quarterly statements until paid in full. A motion to accept his terms was made by Leannah, seconded by Luebke. Motion carried. 4-0.
- c. Update on Submitted Complaint – W3274 CTH C – Property owner, Diane Goedeke, was in attendance to give the Board an update. She is withdrawing her request for a Conditional Use Permit to 'flip' cars as that would require a sellers license from the DOT. They will be reducing the inventory outside and plan to keep the box truck as storage. No action taken.
- d. Approval of Joint Powers Agreement – County 911 Emergency System for 2026 – A motion to approve the Joint Powers Agreement – County 911 Emergency System for 2026 was made by Meyer, seconded by Leannah. Motion carried 4-0.
- e. Review & Approval of Agreement Regarding Utility Pedestals – Spectrum Mid-America LLC – A motion to approve the Agreement Regarding Utility Pedestals – Spectrum Mid-America LLC was made by Leannah, seconded by Luebke. Motion carried 4-0.

- f. Approval of New Operator License – Gary Lindow- All the paperwork was in order. A motion to approve an Operator License for Gary Lindow was made by Leannah, seconded by Lueke. Motion Carried 4-0.
- g. LRIP – Entitlement Grant Application –A motion to pursue an LRIP Entitlement grant to repave Sumac Rd, from CTH m to CTH PP was made by Leannah, seconded by Luebke. Motion carried 4-0.

h. Road Maintenance –

Sunset Rd – The patching has been completed. Michaels has requested a meeting to discuss a compromise on the final amount.

Playbird Rd – Skip reported that a piece of machinery got off the road and severely rutted the ditch between Clover and Shamrock Dr. the ditch will need to be cleaned out to allow water to flow again.

Playbird Rd Reconstruction Project Retainage Fee – Skip will be meeting with Consulting Engineer, Craig Rusch, Wednesday to discuss Craig's review and walk through for the completion of Butyen's punch list.

CONSTABLES REPORT- Constable Strassburger was in attendance. Nothing to report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke had nothing to report.

CHAIRMAN REPORT– Chairman Theobald reported the status of Sunset Rd repairs, the Spur Rd ditching project.

ADMINISTRATOR REPORT – Meyer reported that the Town of Sheboygan Falls was the only Town in the Sheboygan County to submit a LRIP Supplemental grant for the 25-27 cycle, selection from the state committee isn't until early in 2026, so now we wait & see. We continue to wait for resolution on issues in Highland Hills; Ramesh's excavator did some work on Lot 34-36 but has stopped due to surgery. It's most likely not to resume until Spring 26.

SUPERVISORS REPORT –Nothing to report.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in November was made by Leannah, seconded by Hanke. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Leannah. Meeting adjourned at 8:20 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer  
Town of Sheboygan Falls