

TOWN BOARD MEETING MINUTES
FROM January 5, 2026, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Lyman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Notices were posted Wednesday, December 31, 2025, at 1:00pm at the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM December 1, 2025, Town Board Meeting- A motion to approve the minutes from the December 1, 2025 Town Board Meeting with the addition of Carol Leannah as an election official in Item 7 (g) was made by Luebke, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the corrected Treasurer's report to include the current new checking and money market balances and approval of the December 2025 Deposit Report was made by Leannah, seconded by Luebke. Motion carried 4-0.

Johnsonville Fire Department Report – No one was in attendance, no report.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Fire Department Response Plans – Fire Chief Matt Kroeplien explained that TSFFD & JFD are currently simultaneously dispatched for all calls; including lift assists, CO alerts and false alarms. The Fire Department is looking into ways to be more efficient, reduce call load on the volunteers and reduce wear & tear on equipment. They are proposing to revise the response plans for these less emergent/assist calls, back to a zone area coverage. TSFFD would be called to their 'zone' and JFD would go out to their 'zone' for these non emergent calls. Accident and fire calls would not be altered. The Fire Department is also looking at improving the ISO rating for residents that are in our response area but are more than 5 road miles out from the stations. This affects a few properties on Willow Rd and some in the Town of Lima. Those properties would also be added to closer fire department response card as well. This is still being worked out. A motion to allow the Town of Sheboygan Falls Fire department to move forward with developing a revised response plan for less emergent calls and improving ISO rating for property owners outside the 5 road mile service area was made by Meyer, seconded by Leannah. Motion carried 4-0.
- b. Possible Water Hookup at Fire Department – N5480 CTH TT – A motion to take the item off the table was made by Leannah, seconded by Hanke. Motion carried 4-0. Supervisor Luebke reported he has spoken with the City of Falls and City of Sheboygan. The City of Sheboygan Falls is not allowed to 'sell' water outside of city residents. The Fire Department would have to annex to the City for water. No further discussion.
- c. Administrator / Clerk / Treasurer Re-Appointment and Wage Increase - A motion to reappoint Jeanette Meyer as Town Administrator / Clerk / Treasurer for a 3-year term was made by Leannah, seconded by Luebke. Motion carried 3-0. Meyer abstained.

A motion to increase the Administrator / Clerk / Treasurer wage \$1.50 per hour effective January 2026 paycheck was made by Leannah, seconded by Hanke. Motion carried 3-0. Meyer abstained.

d. Road Maintenance –

Nothing reported

CONSTABLES REPORT- Both Constables were in attendance. Nothing to report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke had nothing new to report.

CHAIRMAN REPORT– Chairman Theobald reported the Town has received reimbursement from Michaels. He would also like to remind property owners that if they push snow across a roadway and don't get it out of the right-of-way, they will be billed if there is any damage to snowplows or if the Town has to come out and clear an obstruction.

ADMINISTRATOR REPORT – Meyer reported receiving fewer snowplowing complaints. But did receive one mailbox complaint, Wagner did address. However, garbage service complaints are rising. Waste Management reports a new operator learning curve is the reason and expects they should be getting a better sense of the route soon. To date, Mr. Orvis has not yet remitted the December payment per his proposed payment schedule; agreed to by the Board in October.

SUPERVISORS REPORT –Nothing to report.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in January was made by Luebke, seconded by Leannah. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Hanke. Meeting adjourned at 8:22 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls