

TOWN BOARD MEETING MINUTES
FROM July 6, 2026, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Lyman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Meeting agenda was posted Thursday, July 2, 2026, at 1:30pm on the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM June 1, 2026, Town Board Meeting and June 30, 2026, Special Town Board Meeting - A motion to approve the minutes from the June 1, 2026, Town Board Meeting and June 30, 2026 Special Town Board Meeting as printed was made by Leannah, seconded by Luebke. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report and approval of the June 2026 Deposit Report was made by Leannah, seconded by Hanke. Motion carried 4-0.

Johnsonville Fire Department Report – No one from Fire Department was in attendance. No report.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Approval of Mobile Home Park License Renewal – Bains Inc. – The Clerk received the renewal application on June 15. A motion to take item off the table was made by Leannah, seconded by Meyer. Motion carried 4-0. A motion to approve renewal of the Bains mobile home park license dated 7/6/2026 through 6/30/2026 was made by Leannah, seconded by Luebke. Motion carried 4-0.
- b. Approval of Initial (New) Class B Combo Liquor License & Operator License – Jennifreds Place LLC, dba Roots Bar & Grill – Jennifer Lorenz was in attendance. A motion to take the item off the table was made by Luebke, seconded by Hanke. Motion carried 4-0. Jen introduced herself. She also owns & operators the Last Call in Sheboygan Falls. They plan to have Friday fish fries and Saturday prime rib but will be scaling back menu options a bit. In the future they may have bands. She was asked to notify the Town when that happens. A motion to approve an Initial (New) Class B Combo Liquor License and submitted operators was made by Luebke, seconded by Leannah. Motion carried 4-0.
- c. Approval of New Operator Licenses
 1. Scott Post
 2. John FarringtonA motion to approve an operator license for Scott Post and John Farrington was made by Meyer, seconded by Hanke. Motion carried 4-0.

d. Road Maintenance –

Willow Rd – Chairman Theobald reported he met with our DNR permit liaison about installing a cross culvert in Willow Rd, south of the Mullet River to allow water to escape when we experience high rain events, to address road flooding. The Clerk will work with DNR to complete the permit application.

Highland Rd – A resident on Twinkle Lane stopped Kevin when while ditch mowing to find out what is going to be done where Highland Rd is breaking up. Skip will look at and direct Kevin.

CONSTABLES REPORT- Neither Constable were in attendance. No report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported the department has been on 106 runs to date, 21 calls in June.

CHAIRMAN REPORT– Chairman Theobald reported an update letter was sent out to Rio Rd residents (from CTH O to Bridge) regarding the status of the paving project.

ADMINISTRATOR REPORT – Meyer reported we received a public hearing notice for the newly annexed city land at the corner of CTH TT & C. She will copy those neighbors as a courtesy. She also reported the Town's phone has been migrated to T- mobile as of today but T mobile says we still don't have an account when we contacted them as they also auto deducted for a hotspot which we do not have. More to come... She also reported our Statement of Assessment report has been filed with the Department of Revenue following the completion of the 2026 Board of Review.

SUPERVISORS REPORT –Supervisor Meyer requested we contact the County Highway department regarding a pine tree blocking traffic views on the intersection of Meadowlark & CTH C. Supervisor Hanke reported that at the WTA unit meeting WTA board member Tom Winker commended our town clerk on the recently awarded the LGIP S grant submission.

Discussion and Approval of this month's bills – A motion to approve the bills to be paid in July was made by Luebke, seconded by Leannah. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Hanke, seconded by Luebke. Meeting adjourned at 7:41 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls