

TOWN BOARD MEETING MINUTES
FROM August 3, 2026, 7:00 PM
HELD AT THE TOWN OF SHEBOYGAN FALLS TOWN HALL

Chairman Lyman Theobald called the Town Board meeting to order at 7:00 PM.

Board members present were Chairman Lyman Theobald, Supervisors Gerald Meyer, Carol Leannah, Jim Hanke and Adam Luebke. Also in attendance were Clerk / Treasurer Jeanette Meyer and audience members.

COMPLIANCE WITH THE OPEN MEETINGS LAW – Meeting agenda was posted Wednesday, July 29, 2026, at 3:15pm on the Town of Sheboygan Falls Town Hall and on the Town's website.

APPROVAL OF MEETING MINUTES FROM July 6, 2026, Town Board Meeting - A motion to approve the minutes from the July 6, 2026, Town Board Meeting as printed was made by Leannah, seconded by Meyer. Motion carried 4-0.

TREASURERS REPORT- The Treasurer's Report and Deposit Report were presented. A motion to approve the Treasurer's report and approval of the July 2026 Deposit Report was made by Hanke, seconded by Leannah. Motion carried 4-0.

Johnsonville Fire Department Report – Kevin Reyer & Matt Schuettee were in attendance. No report was given.

DISCUSSION AND POSSIBLE ACTION ON THESE ITEMS:

- a. Sheboygan Falls School District Referendum Presentation – School Board members Chuck Otte & Adam Arnhoelter gave a presentation on the upcoming referendum. They also answered questions from those in attendance.
- b. Submitted Complaint Regarding Unlicensed Vehicles at N5850 State Hwy 32 – The property owner was sent a copy of the ordinance and a letter requesting current vehicle registrations for all vehicles by August 15, 2026 and inviting them to tonight's meeting. The Clerk has not heard from them yet. A motion to have our Attorney follow up with another letter with violation penalties if no response giving them until September 1, 2026 to comply and add item to September agenda was made by Luebke, seconded by Hanke. Motion carried 4-0.
- c. Submitted Complaint Regarding Unlicensed Vehicles at W3274 CTH C – The property owner was sent another letter; reminding them they stated they would reduce their inventory, requesting current vehicle registrations for all vehicles by August 15, 2026 and inviting them to tonight's meeting. The Clerk has not heard from them yet. A motion to have our Attorney follow up with another letter with violation penalties if no response giving them until September 1, 2026 to comply and add item to September agenda was made by Leannah, seconded by Luebke. Motion carried 4-0.
- d. Move September Town Board Meeting due to Labor Day Holiday – A motion to move the September Town Board meeting to September 1 was made by Hanke, seconded by Leannah. Motion carried 4-0.

- e. Accept Revision of Joint Agreement for Sumac Road (w/ Town of Lima) – The Town of Lima Board requested the addition of section #6 – “Terms”. A motion to accept the requested revision was made by Luebke, seconded by Leannah. Motion carried 4-0.
- f. Adopt Resolution #1 2026/2027 – Amending Fees Charged for Culvert / Driveway & Right of Way Permits – A motion to adopt Resolution #1 2026/2027 to amend fees charged for Culvert / Driveway & Right of Way Permits was made by Luebke, seconded by Leannah. Motion carried 4-0.
- g. Johnsonville Fire Department Engine 6 Repair Funding Request – Kevin Reyer and Matt Schuette presented a quote to repair Engine #1 from Reliant Fire Apparatus. They were expecting a second quote but have not received yet. After some discussion and the question of how much of the proposed repair costs Johnsonville Fire Department plans to cover. Equipment owned 75% by the Town /20% by Johnsonville Fire Department, a motion to table the item until the November Town Board Meeting was made by Leannah, seconded by Hanke. Motion carried 4-0.
- h. Road Maintenance -

Playbird Rd – (Clover Ln to Shamrock Dr) Ditch Improvements – Chairman Theobald met on site with Consulting Engineer, Craig Rusch. The plan is to install a tile laid in stone to help collect water and keep it from being exposed to the cold temperatures in winter and help keep the ditch dryer. A motion to approve move forward with the plan was made by Luebke, seconded by Hanke. Motion carried 4-0.

CONSTABLES REPORT- Both Constables were in attendance. Nothing to report.

TOWN OF SHEBOYGAN FALLS FIRE DEPARTMENT REPORT – Supervisor Luebke reported the roundabout construction is ahead of schedule. The Fire Department is looking to add parking to the north side of the building. The Clerk was asked to find out what can be done in the ATC easement area.

CHAIRMAN REPORT– Chairman Theobald reported the culvert replacements (2) on Sunset Rd are completed, Scott’s estimated construction start schedule is sometime between Sept 1-13. He also reported we are still working on the DNR permit for a new culvert on Willow Rd, we also need a floodplain permit from Sheboygan County. The Rio Rd paving / excavating update was, excavating is completed, paving is scheduled for 8/5, weather permitting. They did end up making a “tub” while excavating, Skip inquired about drainage for it but they were already done, we will need to consider in on future projects.

ADMINISTRATOR REPORT – Meyer reported she attended the recent Heads of Local Government meeting the topic was that Orange Cross Ambulance service will need municipal funding in about 2 years, more to come. The pine tree was cut down on the corner of Meadowlark & CTH C. We are waiting for an Engineering quote for Rangeline Rd from Wagner. Should have for next meeting.

SUPERVISORS REPORT –Supervisor Meyer reported the bridge approaches on Meadowlark Rd should be looked at. Supervisor Leannah offered to help in the upcoming fire apparatus contract negotiations.

Discussion and Approval of this month’s bills – A motion to approve the bills to be paid in August was made by Leannah, seconded by Meyer. Motion carried 4-0.

ADJORNMENT – Motion to adjourn was made by Meyer, seconded by Hanke. Meeting adjourned at 8:53 pm.

Respectfully submitted,

Jeanette M. Meyer, Administrator/Clerk/Treasurer
Town of Sheboygan Falls

APPROVED